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2003

ANNUAL REPORT



Town of
Lisbon, New Hampshire

Year Ending December 31, 2003

Town Report Dedication

This year our Town Report is dedicated to all the men and women of Lisbon who are bravely serving to protect our country in the armed forces. We thank you for your commitment to serve and the sacrifices you are making in the name of freedom. Our thoughts and prayers are with you all and we wish you a swift and safe return home.



(Courier Photo)

Community Service Acknowledgments

Phyllis Rutan, for over twenty years of dedicated service as Deputy Town Clerk and Tax Collector to the citizens of Lisbon. Year after year, Phyllis has faithfully filled the roles as Town Clerk and Tax Collector for Charlotte whenever needed. Her dedication and service is greatly appreciated.

Ruth Marshall, for her many years of dedicated service to our community as a Supervisor of the Checklist.

Wallie Berry, for his years of commitment and service to our community as a Member of the Board of Selectmen.

In Memoriam

Frank G. Clark

Frank served the Town of Lisbon in almost every possible position always striving to improve our community and environment. Frank's many years of dedicated service as a Selectman, Zoning Board Member, Conservation Commission Member, Supervisor of the Checklist and Fireman has left a permanent mark in Lisbon's history and will not be forgotten.

Rodney "Bing" Tardiff

Bing served our community as the Cemetery Caretaker for many years with great care and compassion in his work. Bing's commitment and dedication to the management and maintenance of our community's cemeteries has provided an attractive and peaceful resting place for our loved ones. Bing will be greatly missed.

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TABLE OF CONTENTS

Town Meeting Warrant.....	In the
Budget – Revenue	Center
Budget – Expenditures	Section
Town Officers	2
Results of 2003 Town Meeting	3
Schedule of Town Property	10
Schedule of Long Term Indebtedness.....	11
Summary Inventory of Assessed Valuation.....	12
Long Term Debt Schedule	13
Town Clerk	14
Tax Collector	15
Property Tax Rate History	17
Treasurer	18
Detailed Statement of Receipts	19
Detailed Statement of Employee Compensation	21
Detailed Statement of Expenditures.....	23
Detailed Vendor History	31
Report of Trust Funds	40
Trustee of Trust Funds Report	42
Treasurer's Report - Water & Wastewater Department	45
Welch's Water & Wastewater Service	47
Librarian's Report	48
Cemetery Associations.....	55
Auditor's Report – Independent; Compliance and Internal	57
Compliance with Requirements - OMB Circular A-133	60
Selectmen's Report	62
Lisbon Planning & Zoning Boards	63
Lisbon Police Department.....	64
Department of Public Works Report.....	66
Lisbon-Lyman-Landaff Transfer Station.....	67
Pemi-Baker Solid Waste	67
Building Department.....	69
Lisbon Fire Department	69
Community Forest Fire Warden & State Forest Ranger.....	70
Lisbon Life Squad	71
Lisbon Lions Club.....	72
Lisbon Main Street, Inc.....	73
Summer Recreation Program	74
Tri-County Community Action.....	75
White Mountain Mental Health	76
Cottage Hospital.....	78
Ross Ambulance	79
North Country Home Health Agency, Inc.	80
Hospice of the Littleton Area.....	81
Grafton County Senior Citizens Council	82
North Country YMCA, Inc.	83
NH Executive Council – District One Report.....	84
North Country Council	85
UNH Cooperative Extension-Grafton County	87
Vital Statistics	89

TOWN OFFICERS

Board of Selectmen

REGAN PRIDE	(Term expires 2006)
JERRY HITE	(Term expires 2004)
JOHN NORTHROP, JR.	(Appointed - Term expires 2004)

Town Administrator WALTER JOHNSON

Town Clerk

CHARLOTTE P. DEROSIA (2006)
Assistant PHYLLIS RUTAN

Tax Collector

CHARLOTTE P. DEROSIA (2006)
Assistant PHYLLIS RUTAN

Treasurer

BARBARA MENCHIN (2004)

Overseer of Public Welfare

WALTER JOHNSON

Fire Chief

GERALD P. HOUSTON

Chief of Police

TANIS J. TAVERNIER

Moderator

BARRY LIVESTON	(Term expires 2006)
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Trustees of the Trust Funds

JOHN FITZGERALD	(2004)
THOMAS WHITE	(2005)

Supervisors of the Checklist

DONNA KNIGHTON	(2004) Appointed
RICHARCD GRAYSON	(2009)

Library Trustees

ALANA LESSARD	(Term expires 2004)
ANNE MORRISON	(Term expires 2004)
JANIS M. PERHAM	(Term expires 2005)
SANDRA ROBERTS	(Term expires 2005)
PAULA HAPGOOD	(Term expires 2006)

Health Officer

KARL W. HERZIG

Dog Officer

POLICE DEPARTMENT

RESULTS OF THE 2003 TOWN MEETING

ARTICLE 1: To choose all necessary Town Officers for the ensuing year.

ELECTED:

- SelectmanRegan Pride
- Treasurer Barbara Menchin
- Library TrusteePaula Hapgood
- Tax CollectorCharlotte Derosia
- Town ClerkCharlotte Derosia
- Moderator Barry Liveston

ARTICLE 2: To hear reports of agents, and special committees heretofore chosen and pass any vote related thereto.

Motion by Regan Pride, second by Jerry Hite to approve the reports as printed in the town report. Vote results: affirmative.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of One Million Three Hundred and Sixty-eight Thousand and Four hundred and Seventy-nine Dollars (\$1,368,479.00) which represents the operating budget of the Town as prepared by the Board of Selectmen, and posted with this warrant as required by RSA 31:95. Said sum does not include individual or special articles addressed. (Majority vote required)
The Board of Selectmen recommends this article.

Executive	\$ 109,810.00
Election, Reg. & Vital Stat	1,050.00
Financial Administration	37,600.00
Revaluation of Property	7,500.00
Legal Expense	8,500.00
Personnel Administration	37,900.00
Planning & Zoning	500.00
General Government Buildings	34,300.00
Cemeteries	16,000.00
Property/Liability Insurance	28,434.00
Advertising & Regional Association	2,254.00
Refunds	
Police	238,864.00
Ambulance	8,495.00
Fire	60,000.00
Life Squad	10,075.00
Building Inspection	4,600.00
Emergency Management	200.00
Other Public Safety	
(including communications)	27,278.00
Highways and Streets	274,432.00
Highway Labor Credits	
Street Lighting	14,000.00
Highway Block Grant	76,243.00
Solid Waste Disposal	161,500.00

Health Agencies, Hospitals & Services:		
Health Officer	500.00	
North Country Home Health	4,469.00	
White Mountain Mental Health	2,583.00	
Hospice of Littleton Area	1,066.00	
Red Cross	700.00	
Grafton County Seniors	2,775.00	
North Country YMCA	250.00	
Community Action Program	5,750.00	
	<u>TOTAL</u>	<u>18,093.00</u>
Welfare: Direct Assistance		18,093.00
Parks & Recreation		7,250.00
Library		21,800.00
Patriotic Purposes		48,747.00
Other Cultural & Recreation		1,200.00
Economic Development		1,000.00
Principal-Long Term Notes & Bonds		3,500.00
Interest-Long Term Notes & Bonds		80,566.00
Interest on TAN		20,788.00
	<u>TOTAL</u>	<u>6,000.00</u>
		<u>\$1,368,479.00</u>

Regan Pride moved and Wallie Berry second to approve the article as proposed. Regan Pride spoke on the budget preparation process. The Board, Town Administrator and department heads worked hard on preparing a lower budget than last year due to the current economic hard times. Increases in health insurance and fuel were absorbed into the lower budget. Some cutbacks in staff are required to meet the lower budget. The moderator read each budget line item and offered the voters the opportunity to question any line they wished. Regan Pride noted a new method of budgeting health insurance into the individual departments was adopted this year. Frank Clark questioned the amount the officers and call fire department members received. Kevin Clement made a motion to amend the highway budget up by \$28,000, (\$20,000 for salary and \$8,000 for benefits), to allow for hiring a replacement employee for the highway department. The increase would bring the highway line to \$302,432, the motion was seconded. Kevin Clement explained operating the department with only four members was creating a burden on the personal lives of the department members because it required more overtime. Selectmen Hite, Pride and Berry all voiced opposition to the amendment noting departments were asked to tighten their belts to meet the zero budget increase goal and with proper management, the department could still function effectively with four members. After other comments in support of the amendment by voters, moderator Liveston recommended voting on the amendment. Moderator Liveston also noted that this amendment can only be advisory to the selectmen and the dollar increase will be applied to the bottom line budget total. The new total budget with the amendment for approval is \$1,396,479. Vote results: affirmative. Few additional questions were asked on the remaining line items of the budget. A vote was called for to approve Article 3 as amended. Vote results: affirmative.

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of One Hundred and Twenty-five Thousand Two Hundred Twenty-seven Dollars (\$125,227.00) for the operation and maintenance of the Water Department, funds to be raised by users. *(This appropriation is in addition to Warrant Article #3, the operating budget article.)* The Board of Selectmen recommends this article.

Regan Pride moved and Wallie Berry second to approve the article as written. Regan Pride explained this was a pass through item and the users fees pay for the operation costs. Vote results: affirmative.

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of One Hundred and Eighty-two Thousand Two Hundred and Sixty-six Dollars (\$182,266.00) for the operation and maintenance of the Wastewater Treatment Operation, funds to be raised by users. *(This appropriation is in addition to Warrant Article #3, the operating budget article.)* The Board of Selectmen recommends this article.

Regan Pride moved and Wallie Berry second to approve the article as written. Regan Pride explained this article was the same as article 4. Vote results: affirmative.

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to support Lisbon Main Street, Inc. *(This appropriation is in addition to Warrant Article #3, the operating budget article.)* The Board of Selectmen recommends this article.

Regan Pride moved and Jerry Hite second to approve the article as written. Jerry Hite spoke on the merits of the program. Vote results: affirmative.

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of Twenty-four Thousand Dollars (\$24,000) for the purchase of a new sedan police cruiser and to further authorize the Selectmen to withdraw the full amount, Ten Thousand Dollars plus all earned interest, in the Capital Reserve Fund established for this purpose in 2002. *(This appropriation is in addition to Warrant Article #3, the operating budget article.)* The Board of Selectmen recommends this article.

Regan Pride moved and Wallie Berry second to approve the article as written. Regan Pride explained this purchase is in keeping with our capital replacement plan for the police department vehicles. Vote results: affirmative.

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of Thirty-five Thousand Dollars (\$35,000) for the purchase of a new pick-up truck, plow and accessories for the Town highway department and to authorize the issuance of not more than Twenty-five Thousand Dollars (\$25,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to further authorize the Selectmen to withdraw the full amount, Ten Thousand Dollars in the Capital Reserve Fund established for this purpose in 2002. *(This appropriation is in addition to Warrant Article #3, the operating budget article.)* The Board of Selectmen recommends this article.

Regan Pride moved and Jerry Hite second to approve the article as written. Moderator Liveston noted that this article required a ballot vote and 2/3 majority to pass because it requires borrowing money. Regan Pride explained that the present vehicle needs to be replaced and this purchase is in keeping with our capital vehicle replacement program

for the highway department. Ballot vote results 76 yes, 14 no, vote declared in the affirmative.

ARTICLE 9: To see if the town will vote to raise and appropriate the sum of Fifty-five Thousand Dollars (\$55,000) for the purchase of property located at # 50 North Main Street, the former Parts Town store property, to be used for the future site of the new fire station and further to authorize the Selectmen to withdraw up to the full amount, Forty-five Thousand Dollars (\$45,000) plus all earned interest, in the Capital Reserve Fund established for this purpose in 2000. *(This appropriation is in addition to Warrant Article #3, the operating budget article.)* The Board of Selectmen recommends this article.

Regan Pride moved and Wallie Berry second to approve the article as written. Regan Pride made the following motion to amend the article: To see if the town will vote to raise and appropriate the sum of Fifty-five Thousand Dollars (\$55,000) for the purchase of property located at # 50 North Main Street, the former Parts Town store property, to be used for the future site of the new fire station and further to authorize the Selectmen to withdraw up to the full amount, Forty-five Thousand Dollars (\$45,000) plus all earned interest, in the Capital Reserve Fund established for this purpose in 2000 and to further authorize the Selectmen to negotiate and execute the exchange of this property for the parcel of land to the west of 50 N. Main Street owned by Lisbon Chevrolet known as parcel U5-31 on which the town will construct a new fire station. If, however, the Selectmen are unable to negotiate the exchange of 50 N Main Street for U5-31 or deem such exchange not in the best interest of the town, the town authorizes the Selectmen to purchase 50 N Main Street for the purpose of constructing a fire station thereon. (This appropriation is in addition to Warrant Article #3, the operating budget article.) The Board of Selectmen recommends this article. Jerry Hite moved and Wallie Berry second the motion to amend the article. Regan Pride explained the Board of Selectmen see this purchase as an opportunity to secure a site for the future construction of a new fire station that has been in the planning for the last few years. Just recently an opportunity to swap the property with the owners of Lisbon Chevrolet came about and it could workout to benefit both parties. Frank Clark moved to pass over the question and the moderator ruled him out of order as only the amendment was being considered at this time. Several questions were asked about the proper location and size of the site and if there are any plans for the new building. Walter Johnson explained if approved the town would have some time to review the site to be sure it would meet the requirements of the department; if not the purchase could be canceled. A vote was called on the amendment. Vote results on the amendment: affirmative. Frank Clark moved to pass over the question again, Michael Carver second the motion. The motion is not debatable and requires 2/3 to pass, the matter could be reconsidered later in the meeting if passed over. Standing vote on the motion to pass over. Vote results: 55 no 16 yes, motion to pass over defeated. Discussion on the article continued. Motion and second made to call the question. So voted. Vote results on amended article 9, affirmative.

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) for the reconstruction and paving of Town roads in the area of Barrett Street, Bergin Terrace and Riverside Avenue. This sum to be taken from fund balance, no amount to be raised from taxation. (Majority vote required). *(This*

appropriation is in addition to Warrant Article #3, the operating budget article.) The Board of Selectmen recommends this article.

Regan Pride moved and Wallie Berry second to approve the article as written. Regan Pride explained this money would be used in conjunction with the water improvement project on these streets to repair drainage and do additional paving. This money would normally go into the numerous capital reserve funds we have but is being used for this special project. Next year funding of the capital reserve funds will resume. Vote results: affirmative.

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4000) for the update of the Lisbon Master Plan by the Lisbon Planning Board. *(This appropriation is in addition to Warrant Article #3, the operating budget article.)* The Board of Selectmen recommends this article.

Regan Pride moved and Jerry Hite second to approve the article as written. Walter Johnson explained the need to update our town master plan every ten years and the last was completed in 1992. The Planning Board has scheduled the update over three years with a total cost of approximately \$15,000. The Planning Board will contribute \$1000 this year towards the cost from their operating account. Vote results: affirmative.

ARTICLE 12: To see if the town will vote to raise and appropriate the sum of Eighteen Thousand Dollars (\$18,000) for structural repairs to the town public works garage. (Majority vote required). *(This appropriation is in addition to Warrant Article #3, the operating budget article.)* The Board of Selectmen recommends this article. **Regan Pride moved and Jerry Hite second to approve the article as written. Regan Pride explained these repairs are the result of a structural engineer's study of the building and the need to widen the bay doors to accommodate our larger trucks. Kevin Clement added additional information to the subject concerning the need for the repairs sooner than later. Vote results: affirmative.**

ARTICLE 13: To See if the Town will vote to deposit 10% of the revenues collected pursuant to RSA 79-A (the land use change tax) in the conservation fund with RSA 36-A: 5 III as authorized by RSA 79-A: 25II. The Board of Selectmen recommends this article.

Regan Pride moved and Wallie Berry second to approve the article as written. Walter Johnson explained this article would allow the conservation commission to have some financial resources for things like training, special studies and the purchase of additional conservation land some day. The amount of money put in the fund each year will vary according the amount of the penalties collected from current use change. Some years it may be only a few hundred dollars. The commission would be able to spend the money with out additional approvals. Vote results: affirmative.

ARTICLE 14: To see if the town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget. **Regan Pride moved and Jerry Hite second to approve the article as written. Regan Pride explained the merits of the LCHIP program and how it could benefit Lisbon in the future with some projects. Vote results: affirmative.**

ARTICLE 15: To see if the Town will vote to accept as a Town road the remaining private portion of Berkshire Road in the Whipple Brook sub-division. Said portion of road being approximately 2000 feet long beginning at lot 26 (R33) and ending at lot 20 (R33). This article is by petition.

Joe Shea moved and Kevin Clement second to approve the article as written. Joe Shea, petitioner, stated he had just built a new home on this section of road and will be paying a fair amount of property taxes that would offset the cost of maintaining the road. Mr. Shea called on Kevin Clement to give an assessment of the road condition. Kevin Clement noted some work to a portion of the road would be recommended before he would advise the voters to pass the article, however the Shea property could be accessed from a different direction and no work would be required. Mr. Shea offered an amendment to the article as follows: "to see if the town will accept as a town road the portion of Berkshire Road from Lot 26 (R33) and ending at the end of Lot 24 (R33) approximately 900' of road". A motion was made and seconded to approve the amendment as proposed. No further discussion. Vote results on the amendment: affirmative. No further discussion on the article as amended. Vote results: affirmative.

ARTICLE 16: **Whereas**, New Hampshire residents pay the 12th highest cost on insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved that we, the citizens of Lisbon, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un-and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

This resolution is non-binding and represents no fiscal impact. This article by petition.

Regan Pride moved and Wallie Berry second to approve the article as written. Regan Pride spoke briefly on the subject expressing a general concern on the cost of health care as employers and employees. Ron Lippard representing the petitioners spoke in favor of the article. Vote results: affirmative.

ARTICLE 17: To transact any other business that may legally come before this meeting.

Walter Johnson, in place of the project architect, gave a brief overview of the results of a study conducted on the library building to bring the building into compliance with the

Americans with Disability Act. Johnson explained the architect proposes an addition to the rear of the building that would be two levels, one going down from ground level and one going up. The plan would include upgrading bathrooms and access to all locations in the building as well as adding reading, display and storage space. The lower level of the facility would include a meeting room that could be used by local organizations and committees and boards for monthly meetings, etc. A presentation by the architect with the proposed floor plans and renderings will be scheduled soon for the public to view and comment. Phyllis Armstrong asked the Board about the tax impact of the events of the meeting. Walter Johnson explained, based on projected revenues coming in as planned and the Selectmen using at least \$100,000 from fund balance to reduce taxes the rate would have gone down by approximately \$.20. With the increase of \$28,000 to the budget this will cost approximately \$.34 so the rate may increase by \$.14.

A motion to adjourn the meeting was made and seconded. Vote results: affirmative at 9:40 pm.

SCHEDULE OF TOWN PROPERTY

DESCRIPTION	VALUE
Town Hall, Land and Buildings	\$ 558,100.00
Furniture and Equipment	60,800.00
Library, Land and Buildings	189,400.00
Furniture and Equipment	30,000.00
Police Department, Equipment	75,000.00
Fire Department, Equipment	492,800.00
Highway Department, Land and Buildings	94,600.00
Equipment	550,000.00
Parks, Commons and Playgrounds	63,800.00
Water Supply and Facilities	498,700.00
Wastewater Plant and Facilities	3,429,600.00
Forest Fire Equipment	7,000.00
Landfill/Recycling Facility	140,400.00
Miscellaneous Parcels of Land	122,150.00
Cemeteries	19,600.00
Deeded Property:	
U4-53 178 Main Street	\$ 1,500.00
R32-25 Mt. Eustis Road	800.00
R22-15 Butson Road	600.00
R27-2 River Road	600.00
R32-17 Route 302	250.00
R12-2A Walker Hill Road	800.00
R40-2 Pearl Lake Road	200.00
R43-10A Georgeville Road	<u>9,200.00</u>
	<u>\$ 13,950.00</u>
TOTAL	\$6,345,900.00

SCHEDULE OF LONG TERM INDEBTEDNESS

Description	Beginning Balance	Issued	Retired	Balance
PROPERTY TAX DEBT				
Sewer Bond Town	\$ 30,000.00	1977	\$10,000.00	\$ 20,000.00
Landfill Closure Note	259,101.00	1998	21,631.00	237,470.00
Fire Truck Note	20,964.44	1998	8,582.24	12,382.20
Town Hall Roof	24,500.00	1998	8,250.00	16,250.00
Highway Dump Trucks	79,950.00	2000	10,025.00	69,925.00
PD Renovations	28,700.00	2000	9,650.00	19,050.00
Highway Pickup	25,000.00	2003	-	25,000.00
TOTALS	\$468,215.44		\$68,138.24	\$400,077.20
WATER USER DEBT				
Water Department Bond	\$199,289.49	1981	\$21,885.04	\$177,404.45
Water Bond 2 nd Well	127,745.43	1992	5,539.57	122,205.86
Water Line Improvement Bond	523,700.00	2003	-	523,700.00
TOTALS	\$850,734.92		\$27,424.61	\$823,310.31
WASTEWATER USER DEBT				
Wastewater Improvement	\$584,765.55	1994	\$17,997.45	\$566,768.10
TOTALS	\$584,765.55		\$17,997.45	\$566,768.10
TOTAL INDEBTEDNESS				\$1,790,155.61

SUMMARY OF INVENTORY OF ASSESSED VALUATION

Land in Current Use	Current Use Value: \$ 1,418,316.00	
Land: Residential	18,726,200.00	
Commercial/Industrial	1,146,300.00	
Utilities	2,553,326.00	
Non- Taxable	<u>1,621,900.00</u>	
Total Land		\$25,466,042.00
Buildings: Residential	39,489,400.00	
Commercial/Industrial	17,060,200.00	
Mobile Homes	2,378,600.00	
Non-Taxable	<u>9,300,400.00</u>	
Total Buildings		68,228,600.00
Total Before Exemptions:		\$93,694,642.00
Less Non-Taxable		10,922,300.00
Less Elderly and Blind Exemptions:		<u>325,000.00</u>
Net Valuation After Exemptions:		\$82,447,342.00
Less Utilities for State Education Tax		<u>2,553,326.00</u>
Value for State Education Tax		\$79,894,016.00

TAX RATE

Total Lisbon Town	\$ 9.61
County	1.48
Local School	14.43
State School	<u>3.98</u>
TOTAL	\$29.50

TOWN LONG TERM DEBT SCHEDULE

PURPOSE	2004	2005	2006	2007	2008	2009	2010	2011
Landfill Loan Due December 1	\$29,566.42	\$28,566.42	\$27,795.81	\$27,025.21	\$26,254.60	\$25,484.00	\$24,713.40	\$23,942.79
Highway Pickup Due December 15	13,182.70	12,781.25						
Sewer Note Due September 1	11,000.00	10,500.00						
Town Hall Roof Due December 15	9,035.89	8,641.87						
Fire Truck Note Due July 1	7,707.00	7,707.00						
Two Highway Trucks Due December 15	13,895.19	13,333.25	12,781.87	12,230.50	11,683.65	11,127.75	10,576.37	
PD Renovations Due December 15	10,714.40	10,180.75						
Revaluation	16,021.06	15,550.90						
Totals	\$111,122.66	\$107,261.44	\$40,577.68	\$39,255.71	\$37,938.25	\$36,611.75	\$35,289.77	\$23,942.79
Proposed Future Debt								
New Fire Station Replace Engine 1		\$39,600.00	\$39,600.00	\$39,600.00	\$39,600.00	\$39,600.00	\$39,600.00	\$39,600.00
			14,300.00	14,300.00	14,300.00	14,300.00	14,300.00	14,300.00
Totals		\$39,600.00	\$39,600.00	\$39,600.00	\$53,900.00	\$53,900.00	\$53,900.00	\$53,900.00
NEW TOTALS	\$111,122.66	\$107,261.44	\$80,177.68	\$78,855.71	\$91,838.25	\$90,511.75	\$89,189.77	\$77,842.79

TOWN CLERK'S REPORT

To the Voters of the Town of Lisbon:

I herewith submit my annual report of the financial doings of my office for the year 2003.

Auto Tax Permits Issued for 2003	\$208,292.50
Dog License Fees for 2003	2,313.50
Filing Fees for 2003	262.00
Marriage Licenses & Vital Statistics	887.00
Miscellaneous	<u>41.00</u>
Total Receipts	\$211,796.00

The sum of total receipts was turned over to the Town Treasurer.

Respectfully submitted,
Charlotte Derosia
Town Clerk

TAX COLLECTOR
For Year Ended December 31, 2003

DEBITS

	2003	2002	2001	Prior
Uncollected Taxes				
Beginning of Year:				
Property Taxes	\$.00	\$863,178.18	\$997.16	\$.00
Land Use Change	.00	4,880.00	.00	5,490.00
Excavation Tax	.00	.00	.00	.00
Yield Taxes	.00	.00	.00	.00
Taxes Committed This Year:				
Property Taxes	2,420,688.43	.00	.00	.00
Land Use Change	14,970.00	.00	.00	.00
Yield Taxes	10,299.55	.00	.00	.00
Excavation Taxes	1,866.38	.00	.00	.00
Prepayments	9.32	.00	.00	.00
Overpayment:				
Property Tax	228.31	37,486.97	.00	.00
Interest Collected on				
Delinquent Tax	4,034.54	16,015.27	.00	.00
Excess Credits	.00	.13	.00	.00
TOTAL DEBITS	\$2,452,096.53	\$921,560.55	\$997.16	\$5,490.00

CREDITS

Remittance to Treasurer During				
Fiscal Year:				
Property Taxes	\$2,170,221.38	\$854,515.70	\$.00	\$.00
Prior Year Prepaid	.00	4,530.19	.00	.00
Land Use Change	9,820.00	4,880.00	.00	1,500.00
Yield Taxes	9,130.60	.00	.00	.00
Excavation Taxes	1,866.38	.00	.00	.00
Interest	4,034.54	16,015.27	.00	.00
Abatements Made:				
Property Taxes	12,744.91	41,619.39	.00	.00
Land Use Change	.00	.00	.00	900.00
Uncollected Taxes End of Year:				
Property Taxes	237,959.77	.00	997.16	.00
Land Use Change	5,150.00	.00	.00	3,090.00
Yield Taxes	1,168.95	.00	.00	.00
TOTAL CREDITS	\$2,452,096.53	\$921,560.55	\$997.16	\$5,490.00

SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Fiscal Year Ended December 31, 2003

DEBITS

	Tax Sale/Lien on Account of Levies of . . .			
	2003	2002	2001	Prior
Unredeemed Liens				
Beginning of Year	\$.00	\$ 89,568.65	\$50,907.15	\$.00
Liens Executed During				
the Fiscal Year	142,649.31	0.00	0.00	0.00
Interest & Costs Collected				
After Lien Execution	<u>2,980.53</u>	<u>11,066.37</u>	<u>14,240.13</u>	<u>.00</u>
TOTAL DEBITS	\$145,629.84	\$100,635.02	\$65,147.28	\$.00

CREDITS

Remitted to Treasurer:

Redemptions	\$ 64,494.90	\$43,451.96	\$50,047.02	\$.00
Interest/Costs (After				
Lien Execution)	2,980.53	11,066.37	14,240.13	.00
Unredeemed Liens				
End of Year	<u>78,154.41</u>	<u>46,116.69</u>	<u>860.13</u>	<u>0.00</u>
TOTAL CREDITS	\$145,629.84	\$100,635.02	\$65,147.28	\$.00

**TOWN OF LISBON
PROPERTY TAX RATE HISTORY 1992 - 2003**

TAX YEAR	TOWN RATE	LOCAL SCHOOL RATE	STATE SCHOOL RATE	COUNTY RATE	TOTAL RATE
2003	\$ 9.61	\$ 14.43	\$ 3.98	\$ 1.48	\$ 29.50
2002	9.55	14.94	4.28	1.22	29.99
2001	10.20	13.10	5.41	1.28	29.99
2000	7.61	15.63	5.46	1.29	29.99
1999	8.04	12.15	5.50	1.26	26.95
1998	8.04	23.18	-	1.24	32.46
1997	7.53	21.40	-	1.05	29.98
1996	7.75	22.08	-	1.13	30.96
1995	7.97	21.04	-	1.20	30.21
1994	7.70	19.93	-	1.11	28.74
1993	9.24	16.42	-	1.14	26.80
1992	8.41	15.05	-	1.05	24.51

TREASURER'S REPORT

RECEIPTS

Cash on Hand, January 1, 2003	\$ 833,820.05
Charlotte Derosia, Tax Collector	3,289,543.69
Charlotte Derosia, Town Clerk	211,796.00
WGSB – TAN (Tax Anticipation Note)	100,000.00
ACH Deposit (Water Improvement Project Loan)	523,700.00
Municipal	21,141.33
Interest Earned	3,229.82
Sale of Town Property	13,503.65
Town of Landaff	26,157.00
Town of Lyman	44,208.25
Lisbon Library	38,174.74
State of New Hampshire Grants	194,296.15
Wastewater	163,071.24
Water	126,664.93
Sale of Recyclables	10,622.89
MSW Bag Sales	53,662.50
Tipping Fees	19,465.50
Recreation Fees	2,174.00
Other	132,018.85
Capital Reserve Fund Transfer	64,985.00
Water Improvement Project BAN (Bond Anticipation Note)	282,000.00
USDA Rural Development	506,681.08
Railroad Station Grant	25,000.00
Miscellaneous	2,386.44
	<hr/>
	\$6,688,303.11

PAYMENTS

Orders of Selectmen	\$5,703,650.25
Bank Charges & Fees	403.00
Other	442.21
Cash on Hand, December 31, 2003	983,807.65
	<hr/>
	\$6,688,303.11

Respectfully submitted,
Barbara Menchin, Treasurer

DETAILED STATEMENT OF RECEIPTS

Land Use Change Tax	
Current Use Change Penalty	\$ 10,330.54
\$.02 Gravel Tax	<u>1,866.38</u>
Total Revenues	12,196.92
Yield Tax	
Timber Yield Tax	<u>9,130.60</u>
Total Yield Tax	9,130.60
Penalties & Interest on Taxes	
Property Tax Interest	51,201.94
Costs	<u>3,621.25</u>
Total Penalties & Interest on Taxes	54,823.19
Business Licenses	
UCC Filings & Certificates	255.00
Town Office Filing Fees	<u>7.00</u>
Total Business Licenses	262.00
Motor Vehicle	
Motor Vehicle Tax	<u>208,289.50</u>
Total Motor Vehicle Tax	208,289.50
Building & Code Permits	
Building Permits	2,170.40
Pistol Permits	<u>345.00</u>
Total Building & Code Permits	2,515.40
Other Licenses	
Dog Licenses	1,941.00
Marriage Licenses & Vital Statistics	<u>887.00</u>
Total Other Licenses	2,828.00
Revenues F/State-Federal	
NH – Shared Revenue Block Grant	96,629.60
Highway Block Grant	76,243.45
Landfill Closure Grant	5,545.64
Forestry Grant	733.00
Railroad Station E/W Grant	25,000.00
Library ADA Grant	7,500.00
Trustees of Trust Funds	<u>95.69</u>
Total Revenues F/State-Federal	211,747.38

Town Administrator Revenues	
Selectmen's Miscellaneous	1,443.76
Water/Wastewater Administration Fees	<u>13,600.00</u>
Total Town Administrator Revenues	15,043.76
Police Department Revenues	
Report Copies	485.00
Miscellaneous	346.16
Special Details – Other	1,413.50
Parking Tickets	445.00
Court Fees	1,982.18
Standards & Training Grant	<u>323.28</u>
Total Police Department Revenues	4,995.12
Fire Department Revenues	
Miscellaneous	744.91
Town of Lyman	<u>11,908.21</u>
Total Fire Department Revenues	12,653.12
Highway Department Revenues	
Miscellaneous	<u>4,948.29</u>
Total Highway Department Revenues	4,948.29
Recycling Department Revenues	
Town of Landaff	24,225.00
Town of Lyman	32,300.04
Tipping Fees	19,465.50
Permit/Sticker	39.00
Sales of MSW Bags	53,662.50
Sale of Recyclables	<u>10,622.89</u>
Total Recycling Department Revenues	140,314.93
Sale of Town Property	
Sale of Property	<u>13,503.66</u>
Total Sale of Town Property	13,503.66
Banking Sources	
Interest on Investments	3,229.82
Service/Bank Charges	(303.48)
Bounced Check Fees	<u>(25.00)</u>
Total Banking Sources	2,901.34
Miscellaneous Sources	
NHCF/Upstage Players Grant	5,000.00
Recording Reimbursements	(2.08)
20% Federal Drug Profit	272.68
Police Personnel Equipment Grant	3,126.00
Unanticipated Revenue	15.00

Summer Recreation Fees	<u>2,537.00</u>	
Total Miscellaneous Sources		10,948.60
Insurance, Refunds, Reimbursement		
Other Insurance Refunds	<u>2,673.14</u>	
Total Insurance, Refunds, Reimbursement		2,673.14
Inter-Fund Reimbursements		
Library Wages, FICA/Medicare & Health Insurance		38,174.74
Transfers from Wastewater		163,071.24
Transfers from Water Account	<u>126,664.93</u>	
Total Inter-Fund Reimbursements		327,910.91
Other		
Proceeds from Long Term Notes		25,000.00
Transfers from Capital Reserve	<u>64,985.00</u>	
Total Other		89,985.00

DETAILED STATEMENT OF EMPLOYEE COMPENSATION

TOWN OFFICERS' SALARIES

Wallie Berry, Selectman	\$ 750.00	
Jerry Hite, Selectman	1,500.00	
Regan Pride, Selectman	1,500.00	
Barbara Menchin, Treasurer	1,500.00	
Charlotte Derosia, Tax Collector & Town Clerk	<u>32,532.50</u>	\$ 37,782.50

ELECTION & REGISTRATION

Jean Haywood, Ballot Clerk	35.00	
Phyllis Rutan, Ballot Clerk	35.00	
Marjorie Smith, Supervisor	55.00	
Frank Clark, Supervisor	55.00	
Ruth Marshall, Supervisor	55.00	
Barry Liveston, Moderator	<u>100.00</u>	335.00

TOWN ADMINISTRATOR

Walter Johnson	<u>48,633.00</u>	48,633.00
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FINANCIAL ADMINISTRATION

Donna Clark	19,225.11	
Phyllis Rutan	<u>864.00</u>	20,089.11

POLICE DEPARTMENT

Tanis Tavernier, Jr.	48,815.44	
Scott McKinley	45,698.60	

Stephen Medeiros	10,776.38	
Daniel Adams	14,794.90	
Douglas Brown	1,571.13	
Dennis Mackay	262.50	
Jose Pequeno	1,665.00	
George Talatinian	9,217.01	
Mark Taylor	<u>1,545.25</u>	134,346.21
TOWN ROAD MAINTENANCE - LABOR		
Kevin Clement	42,544.67	
Lester Bousquet	33,324.49	
Todd Colby	31,082.69	
Glen McCosham	11,306.38	
Warren (Todd) Rollins	2,721.00	
Scott Walker	13,906.76	
Jay Waterhouse	<u>12,202.91</u>	147,088.90
SOLID WASTE DISPOSAL		
Harvey Paquin	30,552.03	
Brian Livingston	<u>19,561.78</u>	50,113.81
HEALTH		
Karl Herzig, Health Officer	<u>500.00</u>	500.00
PARKS & PLAYGROUNDS		
William Doyle	3,120.00	
Elizabeth Jacko	1,176.00	
Derek Wilkins	1,170.00	
Heather Morrison	932.00	
Christina Simon	1,687.25	
Thomas White II	1,274.00	
Heather White	<u>1,183.00</u>	<u>10,542.25</u>
TOTAL COMPENSATION		\$449,430.78

DETAILED STATEMENT OF EXPENDITURES

EXECUTIVE

BOARD OF SELECTMEN

Salaries - Selectmen	\$ 3,750.00
Treasurer	1,500.00
Auditors	5,850.00
Tax Collector/Town Clerk	24,540.00
Town Clerk - Auto	3,664.50
Fees to State	770.00
Tax Collector - Lien Fees	3,028.00
Dues & Subscriptions	220.00
Miscellaneous	<u>777.55</u>
TOTAL BOARD OF SELECTMEN	44,100.05

TOWN ADMINISTRATION

Town Administrator	48,633.00
Employee Health Insurance	15,712.56
Employees Retirement	<u>960.00</u>
TOTAL TOWN ADMINISTRATION	65,305.56

TOWN CLERK

Vital Statistics Salary	100.00
Dog Tags	95.46
Town Clerk Dues and Subscriptions	<u>20.00</u>
TOTAL TOWN CLERK	215.46

VOTER REGISTRATION

Salaries – Supervisors	165.00
Moderator	100.00
Ballot Clerks	70.00
Printing & Supplies	300.00
Meals & Services	<u>48.00</u>
TOTAL VOTER REGISTRATION	683.00

FINANCIAL ADMINISTRATION

ACCOUNTING & AUDITING

Salary Bookkeeper	19,060.66
Assistant Town Clerk	1,028.45
Mileage & Expense	1,043.70
Telephone/Fax	2,957.54
Computer Expense	5,842.07
Printing	2,714.00
Dues	175.00
Register of Deeds	543.50
Public Notices	1,545.40
Office Supplies	2,077.67
Postage	2,769.03

Books & Periodicals	326.66
Equipment	1,509.00
Equipment Repair & Maintenance	1,242.50
Training & Conferences	305.00
Administration of LF	<u>(6,000.00)</u>
TOTAL ACCOUNTING & AUDITING	37,140.18
REVALUATION OF PROPERTY	
Contract Assessor	4,200.00
Tax Maps	2,850.00
2002 Encumbered for Reval	<u>122.20</u>
TOTAL REVALUATION OF PROPERTY	7,172.20
LEGAL EXPENSE	
Town Attorney	12,751.90
Dogs	<u>579.00</u>
TOTAL LEGAL EXPENSE	13,330.90
PERSONNEL ADMINISTRATION	
Health Insurance	(.04)
FICA/MEDI	28,938.98
Unemployment Compensation	<u>774.91</u>
TOTAL PERSONNEL ADMINISTRATION	29,713.85
PLANNING BOARD	
Appropriation	<u>500.00</u>
TOTAL PLANNING BOARD	500.00
GENERAL GOVERNMENT BUILDINGS	
Salaries & Benefits	332.55
Employee Health Insurance	650.27
Custodial Services	3,640.00
Alarm System Maintenance	340.00
Electricity	4,937.17
Heating Oil	8,392.00
Water	807.92
Sewer	1,105.67
Repairs & Maintenance	1,002.16
Furnace Maintenance	1,059.00
Custodial Supplies	284.50
Miscellaneous	3.60
Improvements – TOWN HALL	<u>98.00</u>
TOTAL GENERAL GOVERNMENT BUILDINGS	22,652.84
CEMETERIES	
Salmon Hole Cemetery Assoc.	1,000.00
Grove Hill Cemetery Assoc.	<u>15,000.00</u>
TOTAL CEMETERIES	16,000.00
INSURANCE NOT OTHERWISE ALLOCATED	
Property & Liability	20,753.05

Workers Compensation	10,433.87
TOTAL INSURANCE NOT OTHERWISE ALLOCATED	<u>31,186.92</u>
ADVERTISING & REGIONAL ASSOCIATION	
NHMA Dues	839.77
North Country Council	<u>1,414.13</u>
TOTAL ADVERTISING & REGIONAL ASSOCIATION	<u>2,253.90</u>
REFUNDS	
Refunds	<u>789.00</u>
TOTAL REFUNDS	<u>789.00</u>
PUBLIC SAFETY	
POLICE DEPARTMENT	
Salaries – F/T	101,664.83
Salaries – P/T	11,833.58
Employee Health Insurance	26,408.33
Employer Retirement Contribution	1,150.00
Overtime	13,078.58
Shift Coverage	647.85
Lilac Time Salaries	3,496.93
Special Details	930.16
Court Fees	393.74
Highway Labor	449.32
NH Retirement	7,759.41
Mileage & Expense	628.95
Telephone/FAX	2,692.25
Radio Expense	129.32
Vehicle Maintenance & Repairs	1,939.63
Dues & Subscriptions	311.01
Public Notices	321.00
New Employee Expense	3,018.13
Office Supplies	1,846.38
Postage	123.25
Gasoline	5,180.30
Cleaning Service	780.00
Part-Time Prosecutor	7,374.99
IMC Computer Support	1,200.00
Books & Periodicals	202.00
Departmental Supplies	701.40
Equipment	273.84
Training & Conferences	2,442.67
School Programs	334.74
Uniforms	773.66
Special Radar Patrol	323.28
2002 Encumbered Funds	<u>6,718.79</u>
TOTAL POLICE DEPARTMENT	<u>205,128.32</u>

AMBULANCE	
Ross Ambulance Service	8,495.00
TOTAL AMBULANCE	<u>8,495.00</u>
FIRE DEPARTMENT	
Salaries – P/T	31,111.25
Highway Labor	771.19
Telephone	1,054.60
Radio	910.92
Water & Sewer	(400.00)
W1 (1989)	540.01
L1	538.00
Forestry Truck x 2	101.63
E-1	3,284.48
E-2	205.23
Dues	1,146.78
Vehicle Fuel	1,038.40
Contract Service	780.00
Fire Prevention	116.24
Miscellaneous	571.69
Medical: Exams, Vaccines, etc.	80.00
Mileage Expense	472.32
Equipment	1,460.36
Equipment-Personnel	3,817.87
Breathing App.	2,422.61
General Equipment Repair	81.42
Small Tools	248.80
Haz-Mat Equipment	377.05
Training	627.40
2002 Encumbered Funds	<u>3,192.10</u>
TOTAL FIRE DEPARTMENT	54,550.35
LIFE SQUAD	
Salaries – P/T	7,677.00
R-1 Maintenance	726.55
R-1 Fuel	158.93
Miscellaneous	70.00
Equipment & Supplies	1,441.14
Training	<u>180.00</u>
TOTAL LIFE SQUAD	10,253.62
CODE ENFORCEMENT	
Dues & Subscriptions	256.00
Contract Service	<u>4,500.00</u>
TOTAL CODE ENFORCEMENT	4,756.00
DISPATCH	
Telephone “911”	369.51
Equipment	80.00
Grafton County Dispatch	24,928.00

Antenna Lease	1,000.00
TOTAL DISPATCH	<u>26,377.51</u>

HIGHWAYS & STREETS

ROAD MAINTENANCE

Salaries – F/T	105,497.90
Employee Health Insurance	27,336.63
Employer Retirement Contribution	1,700.00
Overtime	22,094.93
Gravel	115.67
Salt	8,198.38
Calcium Chloride	848.80
Blacktop	4,963.16
Telephone/Communications	3,126.92
Radio Expense	369.46
Electricity	2,289.46
Heating Oil	2,672.56
Water & Sewer	703.86
DOT Testing	1,227.00
Grader	949.58
Loader	4,182.30
Culvert Steamer	38.16
Asphalt Reclaimer	134.60
Backhoe	323.23
Sidewalk Tractor	2,034.44
Excavator	551.74
Heavy Equipment Maintenance	474.85
Stock	7,757.50
Equipment Lease	6,916.00
Signs, Lines	2,042.49
00 Ford Sterling (#2)	3,753.41
99 Ford 1 Ton (#3)	2,105.90
00 Ford Sterling (#4)	4,622.98
03 Ford Pickup	1,635.79
Training & Conferences	115.00
Sweeper	703.20
Dues & Subscriptions	285.00
Public Notices	284.00
Office Supplies	308.16
Vehicle Fuel	1,917.38
Grease & Oil	1,258.84
Diesel Fuel	11774.53
Propane	1,088.76
Building Improvements	2,286.57
Safety Equipment & Supplies	1,032.82
Miscellaneous	404.87

Uniforms, Boots	2,970.40
TOTAL ROAD MAINTENANCE	<u>243,097.24</u>
HIGHWAY BLOCK GRANT	
Sand	14,449.50
Salt	24,838.22
Drainage	127.53
Gravel	6,242.33
Blacktop	28,000.00
Guard Rails	<u>2,585.87</u>
TOTAL HIGHWAY BLOCK GRANT	76,243.45
STREET LIGHTING	
Street Lighting	<u>13,404.99</u>
TOTAL STREET LIGHTING	13,404.99
LANDFILL	
Salaries F/T	49,709.75
Overtime	584.01
Coverage Wages	2,327.14
Employer Retirement Contribution	540.00
Highway Department Labor	253.40
Employee Benefits	4,371.98
Mileage & Expense	343.42
Telephone	520.97
Tire Disposal	1,306.20
Recycling Bailing Expenses	774.72
Tipping Fees	20,541.32
MSW Tipping Fees	35,210.59
Electricity	1,381.73
Monitoring Wells	3,029.03
Heating Oil	1,012.04
Small Tools	224.99
Equipment Maintenance	893.69
Supplies	29.49
MSW Bags	5,669.51
Office Supplies	38.77
Vehicle Fuel	473.76
Building Maintenance	967.00
Miscellaneous	366.51
Personal Equipment/Boots	1,370.70
Conferences & Training	50.00
Administrative Expense	6,000.00
Insurance	2,000.00
Pemi-Baker District Dues	2,126.92
Annual Post Closure Report	3,725.00
Post Closure Site Maintenance	260.00
Hazardous Waste Collection	<u>480.00</u>
TOTAL LANDFILL	146,582.64

HEALTH

Salary	500.00
North Country Home Health	4,469.00
White Mtn. Mental Health	2,583.00
Hospice of the Littleton Area	1,066.00
Red Cross	700.00
Grafton County Seniors	2,775.00
Community Action	5,750.00
North Country YMCA	<u>250.00</u>
TOTAL HEALTH	18,093.00

GENERAL ASSISTANCE

Food	966.72
Rent	12,509.53
Fuel	280.00
Electricity	612.26
Other	<u>5,851.70</u>
TOTAL GENERAL ASSISTANCE	20,220.21

PARKS & RECREATION

Salaries	6,278.00
Supplies & Equipment	23.36
Electricity	353.35
Mowing	710.00
Water & Sewer Fees	975.34
Swimming Pool	4,264.25
Ski Tow	<u>1,000.00</u>
TOTAL PARKS & RECREATION	13,604.30

LIBRARY

Library	48,747.00
2002 Encumbered ADA Study	<u>2,800.00</u>
TOTAL LIBRARY	51,547.00

PATRIOTIC PURPOSES

Memorial Day	354.00
Flags	<u>608.59</u>
TOTAL PATRIOTIC PURPOSES	962.59

INFORMATION BOOTH

Information Booth	<u>1,000.00</u>
TOTAL INFORMATION BOOTH	1,000.00

ECONOMIC DEVELOPMENT

2002 Encumbered RR Station	<u>1,000.00</u>
TOTAL ECONOMIC DEVELOPMENT	1,000.00

DEBT SERVICE PRINCIPAL

OTHER FINANCIAL USES

Town Hall Roof Note	8,250.00
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Fire Truck Note	5,927.00
FMHA Sewer Note	10,000.00
Highway Dump Trucks 2000	10,025.00
Police Department Renovations	9,650.00
Landfill Closure Note	21,630.98
Property Revaluation Note	<u>15,083.34</u>
TOTAL DEBT SERVICE PRINCIPAL	80,566.32
DEBT SERVICE INTEREST	
Town Hall Roof Note	1,164.83
Fire Truck Note	2,138.00
FMHA Sewer Note	1,500.00
Highway Dump Trucks 2000	4,397.25
Police Department Renovations	1,578.50
Landfill Closure Note	8,476.64
Property Revaluation Note	<u>1,494.98</u>
TOTAL DEBT SERVICE INTEREST	20,750.20
TAN INTEREST	
TAN – Tax Anticipation Note	<u>2,219.17</u>
TOTAL TAN INTEREST	2,219.17
CAPITAL OUTLAY	
LAND AND IMPROVEMENTS	
Road Construction/Repairs	<u>42,556.00</u>
TOTAL LAND AND IMPROVEMENTS	42,556.00
MACHINERY, VEHICLES AND EQUIPMENT	
Police Cruiser	24,000.00
Highway Pickup Truck	<u>31,496.14</u>
TOTAL MACHINERY, VEHICLES AND EQUIPMENT	55,496.14
BUILDINGS	
Highway Garage Repairs	18,000.00
Fire Station Site Purchase	55,000.00
Town Hall Stage Improvements	<u>5,000.00</u>
TOTAL BUILDINGS	78,000.00
IMPROVEMENTS OTHER THAN BUILDINGS	
Master Plan Update	4,000.00
Main Street Program	5,000.00
Police Personnel Equipment Grant	3,126.00
20% Federal Drug Profit	272.68
319 Storm Water Grant	<u>8,763.70</u>
TOTAL IMPROVEMENTS OTHER THAN BUILDINGS	21,162.38

DETAILED VENDOR HISTORY

A & W Plumbing & Heating	\$ 180.00
A Notch Above	100.00
A T Patch Company	352.50
A/D Instrument Repair, Inc.	1,210.15
Abbott Rental Service	75.50
Absolute Standards, Inc.	140.00
Adelphia	48.96
AFLAC	8,399.58
Ahead, Inc.	440.00
Alain Y. Depierrefeu	93.14
Alan R. Locke	9.14
Alexis & Michael Albanese	680.00
Allen Pools & Spas	1,007.50
Alpha-Trol, Inc.	144.15
Always On Call Answering Service	1,069.73
American Red Cross	700.00
Ammonoosuc Machine	252.00
Ann G. Wilson	75.21
Appalachian Supply, Inc.	4.55
Arthur & Audrey Bourque	6.08
Arthur J. Bourque, Jr.	41.24
Ash Supply Company	191.26
ATCO International	129.29
Aubuchon Hardware	583.11
Auto Hunter Magazine	30.00
Avaya Inc.	392.89
B & R Diesel Repair	678.00
B-B Chain, Inc.	192.70
Bankcard Services	29.00
Barbara Menchin	1,500.00
Barry Liveston	100.00
Bayard Henry	98.47
Beauregard Equipment, Inc.	24.87
Ben Hoyt	171.60
Bergeron Protective Clothing	287.45
Berlin Spring, Inc.	1,576.27
Berlin Water Works	480.00
Bixby Power Equipment	354.49
Blaktop, Inc.	35,107.54
Bly Communications, Inc.	296.50
Bobcat of New Hampshire	242.46
Bodie & Michelle Barton	50.86
Boxes & Bags Unlimited	5,669.51
Bradford/Pratt's Co.	3,949.34
Brian Livingston	69.80
Briteside, Inc.	1,100.00

Broomstick Enterprises	35.00
Bruce & Janice Waldo	957.96
Bryan F. Dodge	237.76
Bryer's Heating	547.50
Business Management Systems	4,888.95
Caledonian-Record Publishing	249.90
Caley & Whitmore Corp.	100.00
Cargill, Inc.-Salt Division	19,174.09
Cartographic Associates, Inc.	2,850.00
Cathy J. Smith	827.88
Central Building Supply	383.39
Charlebois Truck Parts, Inc.	1,470.32
Charlotte Derosia	1,300.00
Chiswick Place Rentals	812.50
Choicepoint Services, Inc.	276.00
Cindy Taylor	65.49
Clinton Clough Construction	3,214.72
CMI, Inc.	273.08
Coach & Paddock Motel	129.87
Connors-Ferrelli-Dameshek	304.30
Construction Materials Testing	1,168.00
Continental Travelers Inn	780.64
Country Lane Realty	1,000.00
Country Mountain Views Co., Inc.	1367.23
CPI Printing Service	57.53
Crawford Polygraph Services	1,164.50
Curtis 1000	311.21
D & L Thomas Equipment Corp.	165.89
Daniel Adams	63.00
David Combs	3.20
David R. Blakely	23.67
David Wentworth	334.93
Deolinda Vieira	40.72
Derosia's Auto Body	461.89
Design Contempo, Inc.	71.00
Devine, Millimet & Branch	1,900.86
Donna Leavitt	5,200.00
Dorothy Presby	5.32
Douglas A. Gray	216.60
Downs Rachlin Martin PLLC	209.00
Dufresne-Henry	20.92
Dunkin Donuts	27.98
E-Z Steel & Fabrication	197.00
E J Prescott, Inc.	21,745.12
E R Field, Inc.	475.87
E W Sleeper Co.	1,200.00
Earthlink, Inc.	322.58
Edward J. Fagan	16.72

Electroncycle, Inc.	480.00
Ellis Engineering	958.40
Emergency Equipment Warehouse	149.59
Emergency Medical Products, Inc.	269.88
Emery & Garrett Groundwater	8,630.59
Environmental Risk Limited	890.00
EnviroSystems, Inc.	900.00
EPS – Express Police Supply	216.93
Eric & Ajilla Pospesil	455.47
Farm Plan	1,646.76
Farm-Way, Inc.	190.96
Felton Family Property Trust	38.94
Flanders Signs	150.00
Flasko Enterprises	360.00
Foto Factory	133.20
Franconia Gas Corporation	568.92
Francotyp-Postalia, Inc.	345.00
Frank Clark	55.00
Franklin Paint Co., Inc.	453.75
Frederick Erb, DVM	25.00
Freightliner of New Hampshire	1,994.62
Friends in Council	48.00
Frontline Fire & Rescue Equipment	6,227.60
G P Houston, Sr.	288.00
Gall's, Inc.	4,010.28
Gallagher, Callahan & Gartrell	50.00
Gary Bronum	452.44
Gary's Fuel, Inc.	27,551.35
Gateway Companies, Inc.	1,658.00
Gateway Motors	178.69
Genforms	1,488.83
George Dean Enterprises	474.00
George Stroup Chimney Sweep	65.00
George Talatinian	52.50
Gilford Fire-Rescue Dept	160.00
Gilmour Ford	12.26
Glaxo Smith Kline Financial	216.96
Glenn & Rebecca McVickar	455.47
Goulet Communications, Inc.	80.00
Grafton County (Taxes)	125,530.00
Grafton County Senior Citizens	2,775.00
Grafton County Sheriff's Department	24,928.00
Grafton Motor Sales, Inc.	297.65
Grainger	101.40
Gregory Hartwell	21.12
Grove Hill Cemetery	15,000.00
Guy W. Citrone	20.61
H O P Sales & Service	2,893.00

Hach Company	1,225.60
Hampshire Purified Water	122.50
Harrison Publishing House	2,471.50
Harry Andross	4.80
Harry J. Burgess, Surveyor	300.00
Harry T. Andross, Inc.	4,347.50
Harvey Paquin	462.82
Health Trust	109,843.45
Herbert Horner	6.00
High Output	5,000.00
Highway Steel	2,521.00
Hospice of the Littleton Area	1,066.00
Howard W. Butson	56.22
IDS Identification Source	95.46
Industrial Chem Labs & Service	96.11
Information Management Corp.	1,200.00
Inland Divers, Inc.	357.30
Irwin Motors, Inc.	42,335.00
Jack's Laser Car Wash	180.00
James Leonard	462.59
Jay Peabody	8.38
Jean Haywood	35.00
Jeffrey Dodge	6.40
Jeffrey Dodge Lawn Service	710.00
Jerry Hite	1,500.00
Joel A. Dupuis, Registrar	811.43
John & Annie Hurley	456.51
John & Paul Tuite Partnership	550.00
John H. Northrop	139.76
John Kaspszak	103.31
Jonathan Magoon	30.00
Jordan Equipment Co.	1,459.68
Josephine Ott	32.06
K & T Environmental Equipment Corp.	4,362.00
Karl & Carol Herzig	346.22
Karl W. Herzig	500.00
Kelly Jesseman	23.36
Ken's Locksmithery	55.00
Kenco, Inc.	255.60
Kevin Clement	54.99
Kipp Alarm Service	340.00
Kneen Realty Investments	783.50
Lab Safety Supply	1,442.27
Labonville Inc.	58.50
Larry-Scott Towle	230.09
Law Enforcement Supply, Inc.	59.32
Lawrence Black	12.22
Lawrence Uertz	689.29

Lawson Products, Inc.	2,290.61
Lee Waterhouse	5,260.00
Lexis Nexis Matthew Bender	316.66
Lisbon Chamber of Commerce	1,000.00
Lisbon Chevrolet	78.95
Lisbon Conservation Fund	989.46
Lisbon Family Health	486.00
Lisbon Life Squad	373.20
Lisbon Lions Club	1,000.00
Lisbon Main Street, Inc.	5,000.00
Lisbon Planning Board	4,694.26
Lisbon Postmaster	359.66
Lisbon Public Library	48,747.00
Lisbon Regional School	1,681,766.00
Lisbon Village Country Club	6,197.82
Littleton District Court	146.42
Littleton Pet Center & Kennel	554.00
Littleton Signs	225.00
Lobdell Associates, Inc.	3,000.00
Lori Elliott	22.00
LRH Occupational Health	145.00
Lucky's Trailer Sales, Inc.	7.96
Lynda L. Mower, Town Clerk	30.00
Lyndonville Office Equipment	2,959.43
Lynn M. Brewer	422.00
MacKenzie Auto Parts, Inc.	10,414.91
Madison K. Boemig, Atty.	7,374.99
Maine Oxy	588.35
Marianne Adams	6.05
Marion Callender	60.00
Marjorie A. Sanborn	193.00
Marjorie Smith	55.00
Mark Cahill	456.51
Martin Special Products, Inc.	215.40
Martin's Cleaning Services	180.42
Mary Youngberg	29.02
Matt's Welding	1,750.00
Matthew Bender & Company, Inc.	211.01
Maurice & Dorothy Deming	152.54
Maurice Anderson	225.21
Mavis M. Clough 1996 Rev Trust	11,678.41
McMaster-Carr Supply Company	209.06
Merilee Corbett	359.33
Merriam-Graves Corp.	60.51
Merrill's Agway	890.45
Michael & Clayton Stockley	461.86
Michael & Fawn Bonfanti	455.47
Mill Brook Construction	926.00

Mitchell & Bates	8,465.87
MM Machine Company	2,032.43
Molly Locke	133.57
Morrill Construction	865,931.22
NHGFOA	85.00
Nancy L. Butson	46.22
National Fire Protection Association	251.24
NE Assoc. of City & Town Clerks	20.00
NE Electric Transmission Corp	299.22
New England Baling Wire, Inc.	693.79
New England Forestry Foundation	37.75
New England Truck Tire	132.95
New England Wire Technologies	4.71
New Hampshire Hydraulics, Inc.	201.10
New Hampshire Municipal Association	1,032.77
New Hampshire Municipal Truck	11,237.28
New Hampshire Retirement System	18,670.15
New Hampshire-DES	1,114.00
NH Association of Assessing Officials	20.00
NH Association of Chiefs of Police	100.00
NH City & Town Clerks Association	45.00
NH DES Wetlands Bureau	50.00
NH Electric Cooperative, Inc.	3,732.46
NH Good Roads Association	25.00
NH Local Welfare Administration	30.00
NH Login	10.00
NH Motor Transport Association Services	310.00
NH Municipal Management Association	70.00
NH Public Works Standards	50.00
NH Road Agents Association	20.00
NH State Firemen's Association	180.00
NH Tax Collector's Association	70.00
NHMA Property-Liability Trust	28,291.16
NHMTA Services, Inc.	40.00
NHTOA	20.00
Nootka Lodge	6,949.20
Norbert & Diane Elsdorfer	452.29
Norcom, Inc.	180.19
North American Salt Company	13,862.51
North Country Council	1,429.13
North Country Environmental Services, Inc.	55,751.91
North Country Flag Company	354.00
North Country Ford	100.00
North Country Home Health Agency	4,469.00
North Country Hydraulics	40.80
North Country YMCA	250.00
Northeast Pump & Instrument Company	288.52
Northeast Resource Recovery	1,306.20

Northeast Rural Water Association	150.00
Northeast Utilities	268.30
Northern Test Boring, Inc.	1,525.00
Northern Tool & Equipment Co.	103.59
Northrop's Sure Fine	1,413.07
Nyberg, Purvis & Associates	4,200.00
One Star Long Distance, Inc.	7,928.45
Oopsie Daisy Flowers	25.00
Ossipee Mountain Electronics	299.95
P & L Auto Parts	50.00
P & S Equipment, Inc.	296.08
Passumpsic Savings Bank	310.80
Patrick & Linda Leng	679.22
Patriot Mobile Hydraulics LLC	200.00
Patriotic Flag Co.	608.59
Paul & Christine Hurtubise	454.96
Pemi-Baker Solid Waste District	2,126.92
Pete's Tire Barns, Inc.	6,923.26
Phyllis A. Rutan	35.00
Pike Industries, Inc.	479.20
Plodzik & Sanderson	8,775.00
Portland Glass	278.00
Precision Lubricants	1,068.20
Presby Construction, Inc.	14,471.20
Primex-UC	1,426.91
Primex-WC	9,781.87
Provan & Lorber, Inc.	160,633.80
Psychotherapy Associates, Inc.	962.50
Public Service Company of New Hampshire	57,513.29
Radio Shack	48.98
Railway Farm & Garden, Inc.	83.95
Raymond Bernier	23.90
Real Data Corp.	158.00
Reboot LLC	868.12
Regan Pride	1,545.94
Resource One	32.90
Richard C. Boulanger	133.91
Riley's Sport Shop, Inc.	3,786.00
Rinkers Communications	1,743.65
Ritec	207.45
Robert & Karen Watson	479.35
Robert E. Johnson	12.94
Robert Hill	100.00
Robert Lockwood	457.75
Rosemary Evans	1,025.12
Ross Ambulance Service	8,728.87
Roy's Shoe Service	20.00
Royal Electric Co., Inc.	3,457.00

Ruth Marshall	55.00
Salmon Hole Cemetery Assoc.	1,000.00
Salmon Press	572.50
Samaha & Russell PA	62,293.18
Schofield's Septic Service, Inc.	2,067.91
Scott McKinley	656.85
Scott Walker	130.00
Security Uniforms, Inc.	2,374.51
Shared Ministry	70.00
Sherwin-Williams	119.90
Sigarms Precision Firearms	1,150.86
Sigmund Hudson	380.43
Southworth-Milton, Inc.	547.19
St Johnsbury Overhead Door	252.50
Stan Wilkins Automotive	1,487.70
Stanley Borkowski	4,500.00
Staples	1,482.56
Starr Construction	16,183.22
State of New Hampshire – MV	7.50
State of New Hampshire – Dept of Safety	124.00
Steve Pickens	641.60
Steven & Vivian Cardoza	450.59
Steven B. Isenberg Trustee	11.51
Steven Santy	800.00
Stiles Fuel Co., Inc.	14,183.70
STL Lockbox	191.50
Stockbridge Door Company, Inc.	668.00
Sunshine Filters of Pinellas	70.91
TAC-2 Communications	924.27
Tanis Tavernier, Jr.	2,336.27
Terrence J. O'Brien	442.27
Terri & Richard Smith	200.00
The Balsams Grand Resort Hotel	771.48
The Preservation Partnership	2,800.00
Thomas Maraggio	58.78
Todd Colby	33.32
Town of Hanover	278.00
Town of Landaff	10,169.00
Town of Lisbon	164,673.98
Town of Lisbon-Wastewater	18,067.98
Town of Lisbon-Water	12,282.28
Town of Littleton	1,228.31
Town of Lyman	12,958.66
Treasurer, State of New Hampshire	34,769.78
Tri-County CAP, Inc.	5,750.00
TTS Services, Inc.	224.64
Tuck Press	384.00
Twin Mountain Fence Co.	55.00

Twin State Mutual Aid Fire Association	1,146.78
U.S. Postal Service	2,752.00
Unicel	667.28
Unifirst Corporation	4,497.15
Union Leader Corporation	318.00
University of New Hampshire	60.00
Urban Tree Service	1,004.00
USA Bluebook	2,363.86
USDA, Rural Development	106,716.00
Vander-Heyden Land Surveying	1,134.00
Variable Annuity Life Ins. Co.	20,251.35
Varney-Smith Lumber Co., Inc.	537.39
Verizon	1,488.41
Vermont Department of Taxes	1,446.21
Vermont Mailing Systems	117.95
Virtual Town Hall, LCC	995.00
VWR International, Inc.	1,090.67
Wallie Berry	750.00
Wal-Mart Community	1,023.98
Walter Johnson	1,783.05
Welch's Water & Wastewater Service	45,223.54
Wells River Clinic, Inc.	75.00
White Mountain Mental Health	2,583.00
Whitefield Ambulance Service	180.00
Wilbur Callender	16.77
Willard H. Griffin, Jr.	52.67
William & Kathleen Soukup	670.74
William D. Sullivan	27.49
William K. Forte	37.00
William Presby	9,154.00
WLTN 1400 AM & 96.7 FM	1,000.00
Woodsville Ambulance	44.00
Woodsville Guaranty Savings Bank	912,611.11
Worksafe TCI	500.80
Zoll Medical Corporation	393.52

REPORT OF TRUST FUNDS for the Year Ending December 31, 2003

Date of Creation	TRUST FUND PURPOSE OF CREATION	Balance Beginning of Year	New Funds Created	Balance End of Year	Beginning Balance	Income During Year	Expended During Year	Ending Balance	Total of Principal & Income
	Common Investment	\$ 25,394.48	\$0.00	\$ 25,394.48	\$ 0.00	\$ 499.36	\$ 499.36	\$0.00	\$25,394.48
03/12/1895	Eastman Fund - .33 Salmon Hole/.67 Library	257.57	0.00	257.57	0.00	5.06	5.06	0.00	257.57
10/31/1921	Lucy Richardson - Salmon Hole Cemetery	141.47	0.00	141.47	0.00	2.78	2.78	0.00	141.47
03/24/1924	William Nelson Fund - Grove Hill Cemetery	88.16	0.00	88.16	0.00	1.73	1.73	0.00	88.16
04/03/1929	Mary Cummings Fund - Lisbon Public Library	1,555.83	0.00	1,555.83	0.00	30.59	30.59	0.00	1,555.83
03/28/1931	John Bank Fund - Lisbon Public Library	300.13	0.00	300.13	0.00	5.90	5.90	0.00	300.13
07/21/1934	F. F. & L. Parker Cushman - Lisbon Public Library	2,400.00	0.00	2,400.00	0.00	47.19	47.19	0.00	2,400.00
10/20/1934	Ida M. Bishop Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
04/26/1947	Ida M. Bishop Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
06/29/1935	Blanche W. Crane Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
10/19/1942	Lawrence K. Ford Fund - Grove Hill Cemetery	50.00	0.00	50.00	0.00	0.98	0.98	0.00	50.00
10/09/1943	Lavine Conrad Fund - Salmon Hole Cemetery	50.00	0.00	50.00	0.00	0.98	0.98	0.00	50.00
04/26/1944	George B. Savage Fund - Grove Hill Cemetery	150.00	0.00	150.00	0.00	2.95	2.95	0.00	150.00
08/27/1945	Whiting Fund - Salmon Hole Cemetery	150.00	0.00	150.00	0.00	2.95	2.95	0.00	150.00
01/13/1947	Susan M. Dexter Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
05/17/1948	Roy E. Clark Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
10/08/1948	Ralph F. Bedell Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
11/23/1949	Mrs. H. Wetherbee Fund - Salmon Hole Cemetery	50.00	0.00	50.00	0.00	0.98	0.98	0.00	50.00
07/18/1949	Hannah Nihan Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
05/20/1950	Will & Lil Bennett Fund - Salmon Hole Cemetery	50.00	0.00	50.00	0.00	0.98	0.98	0.00	50.00
06/09/1954	George W. Pike Fund - Grove Hill Cemetery	200.00	0.00	200.00	0.00	3.93	3.93	0.00	200.00
05/10/1955	Albert E. Holbrook Fund - Grove Hill Cemetery	200.00	0.00	200.00	0.00	3.93	3.93	0.00	200.00
10/27/1956	Frank Foster Fund - Grove Hill Cemetery	500.00	0.00	500.00	0.00	9.83	9.83	0.00	500.00
04/27/1957	John W. Harry J. & Gilbert A. Morse Fund - Salmon Hole Cemetery	36.00	0.00	36.00	0.00	0.71	0.71	0.00	36.00
04/15/1958	John Morse Fund - Salmon Hole Cemetery	12.00	0.00	12.00	0.00	0.24	0.24	0.00	12.00
05/20/1959	Nell Buffington Fund - Town of Lisbon	1,000.00	0.00	1,000.00	0.00	19.66	19.66	0.00	1,000.00
01/27/1960	Nell Buffington Fund - Lisbon Public Library	1,000.00	0.00	1,000.00	0.00	19.66	19.66	0.00	1,000.00
01/02/1960	Bernice Lynch Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
09/10/1962	George & Norma Fox - Grove Hill Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00

08/26/1963	Jonathan B. Wilkinson - Grove Hill Cemetery	300.00	0.00	300.00	0.00	5.90	5.90	0.00	300.00
08/03/1964	Warren Wetherbee Fund - Salmon Hole Cemetery	200.00	0.00	200.00	0.00	3.93	3.93	0.00	200.00
06/15/1965	Emery Fund No. 1 - Salmon Hole Cemetery	500.00	0.00	500.00	0.00	9.83	9.83	0.00	500.00
12/07/1965	Emery Fund No. 2 - Salmon Hole Cemetery	500.00	0.00	500.00	0.00	9.83	9.83	0.00	500.00
01/03/1966	Jennie N. Whitcher Fund - Grove Hill Cemetery	500.00	0.00	500.00	0.00	9.83	9.83	0.00	500.00
06/18/1970	John and Mary Morse Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
11/06/1935	J.H. McGuire Fund - Town of Lisbon	1,060.95	0.00	1,060.95	0.00	20.86	20.86	0.00	1,060.95
09/01/1971	Lee & Josephine Clough - Grove Hill Cemetery	200.00	0.00	200.00	0.00	3.93	3.93	0.00	200.00
06/27/1971	Mae Belle Morgan Fund - Lisbon Public Library	1,000.00	0.00	1,000.00	0.00	19.66	19.66	0.00	1,000.00
05/05/1975	Clayton & Susan Olin Fund - Grove Hill Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
11/29/1974	Col. Emery Monument Fund - Town of Lisbon	200.00	0.00	200.00	0.00	3.93	3.93	0.00	200.00
11/26/1977	John & Maude Campbell - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	1.97	1.97	0.00	100.00
11/21/1972	Cummings Library Fund - Lisbon Public Library	4,243.04	0.00	4,243.04	0.00	83.44	83.44	0.00	4,243.04
04/02/1938	Hosea Foster Fund - Grove Hill Cemetery	647.91	0.00	647.91	0.00	12.74	12.74	0.00	647.91
07/15/1974	Payne Fund - Lisbon Public Library	673.39	0.00	673.39	0.00	13.24	13.24	0.00	673.39
10/10/1940	Alice B. Oliver Fund - Lisbon Public Library	639.25	0.00	639.25	0.00	12.57	12.57	0.00	639.25
06/23/1883	Elsie Swinger Fund - Grove Hill Cemetery	500.00	0.00	500.00	0.00	9.83	9.83	0.00	500.00
10/25/1889	Adams Family Trust - Salmon Hole Cemetery	806.75	0.00	806.75	0.00	15.86	15.86	0.00	806.75
05/11/1970	Charles Bishop Fund - Salmon Hole Cemetery	1,000.00	0.00	1,000.00	0.00	19.66	19.66	0.00	1,000.00
10/23/1973	Mary Cummings Fund - Town of Lisbon	1,378.22	0.00	1,378.22	0.00	27.10	27.10	0.00	1,378.22
10/09/1968	George C. Morgan Fund - Lisbon Public Library	1,000.00	0.00	1,000.00	0.00	19.66	19.66	0.00	1,000.00
01/28/1998	Lisbon VFW Surviving Members - 70% Grove Hill 15% Landaff Cemetery Assn. 15% Lyman Cemetery Assn.	653.81	0.00	653.81	0.00	12.86	12.86	0.00	653.81
						\$499.36	\$499.36		

TRUSTEE OF TRUST FUND REPORT

BACKHOE RESERVE FUND

Balance as of January 1, 2003	\$13,149.97
Interest Earned	<u>106.23</u>
Balance as of December 31, 2003	\$13,256.20

REVALUATION RESERVE FUND

Balance as of January 1, 2003	\$ -
Deposits	-
Withdrawals	-
Interest Earned	<u>-</u>
Balance as of December 31, 2003	-0-

CAPITAL RESERVE FUND-DUMP TRUCK

Balance as of January 1, 2003	\$32,473.97
Deposits	-
Interest Earned	<u>262.39</u>
Balance as of December 31, 2003	\$32,736.36

LANDFILL RESERVE FUND

Balance as of January 1, 2003	\$215,475.87
Interest Earned	<u>1,740.96</u>
Balance as of December 31, 2003	\$217,216.83

FIRE STATION RESERVE FUND

Balance as of January 1, 2003	\$46,709.38
Withdrawal	(45,000.00)
Interest Earned	<u>191.78</u>
Balance as of December 31, 2003	\$ 1,901.16

FIRE TRUCK RESERVE FUND

Balance as of January 1, 2003	\$20,270.98
Deposits	-
Interest Earned	<u>163.84</u>
Balance as of December 31, 2003	\$20,434.82

EMPLOYEE HEALTH INSURANCE RESERVE FUND

Balance as of January 1, 2003	\$11,281.32
Deposits in transit	-
Withdrawals	-
Interest Earned	<u>89.96</u>
Balance as of December 31, 2003	\$11,371.28

1 TON HIGHWAY TRUCK

Balance as of January 1, 2003	\$10,112.76
Deposits	-
Interest Earned	<u>81.73</u>
Balance as of December 31, 2003	\$10,194.49

HIGHWAY PICKUP TRUCK

Balance as of January 1, 2003	\$10,112.76
Withdrawal	(10,000.00)
Interest Earned	<u>39.91</u>
Balance as of December 31, 2003	\$ 152.67

POLICE SEDAN

Balance as of January 1, 2003	\$10,112.76
Withdrawal	(10,000.00)
Interest Earned	<u>39.91</u>
Balance as of December 31, 2003	\$ 152.67

LIFE SQUAD VEHICLE

Balance as of January 1, 2003	\$10,112.76
Deposits	-
Interest Earned	<u>81.73</u>
Balance as of December 31, 2003	\$10,194.49

EMPLOYEE HEALTH INSURANCE FUND CHECKING ACCOUNT

Beginning Balance January 1, 2003		\$1,203.01
Deposits	\$ -	
Transfer from reserve	-	
Interest Income	<u>2.76</u>	<u>2.76</u>
Available Funds		\$1,205.77
Less:		
Claims Paid	\$ -	
Transfer to Reserve	-	
Misc. Expenses	<u>-</u>	<u>-</u>
Ending Balance December 31, 2003		\$1,205.77

Respectfully submitted,
Trustees of the Trust Funds

TREASURER'S REPORT - WATER DEPARTMENT

RECEIPTS

Cash on Hand, January 1, 2003	\$224,690.61
Charlotte Derosia, Collector	127,936.16
Interest Earned	1,877.86
Tax Lien	12,282.28
Miscellaneous	<u>408.86</u>
	\$367,195.77

PAYMENTS

Orders of Selectmen	\$126,824.93
Bank Charges & Fees	45.00
Cash on Hand, December 31, 2003	<u>240,325.84</u>
	\$367,195.77

TREASURER'S REPORT – WASTEWATER

RECEIPTS

Cash on Hand, January 1, 2003	\$118,512.06
Charlotte Derosia, Collector	175,577.74
Interest Earned	1,095.94
Tax Lien	18,067.98
Grants	14,139.00
Miscellaneous	<u>391.70</u>
	\$327,784.42

PAYMENTS

Orders of Selectmen	\$163,071.24
Bank Charges & Fees	48.00
Cash on Hand, December 31, 2003	<u>164,665.18</u>
	\$327,784.42

Respectfully submitted,
Barbara Menchin, Treasurer

WATER & SEWER FUNDS **Summary of Rents**

	WATER	SEWER
Uncollected Rents at January 1, 2003	\$ 23,039.67	\$ 34,436.10
Rents Committed		
1 st Half	70,324.01	97,927.98
2 nd Half	58,066.16	83,262.08
Added	55.00	55.00
Interest	<u>3,176.49</u>	<u>3,000.51</u>
Total Debits	\$154,661.33	\$218,681.67
Remittances to Treasurer		
Rents	\$136,021.90	\$189,857.06
Interest	3,176.49	3,000.51
Abatements	1,226.52	2,082.81
Uncollected Rents at December 31, 2003	<u>14,236.42</u>	<u>23,741.29</u>
Total Credits	\$154,661.33	\$218,681.67

Respectfully submitted,
Charlotte Derosia, Collector

TOWN OF LISBON, NEW HAMPSHIRE
2004
TOWN MEETING WARRANT

To the Inhabitants of the Town of Lisbon, in the County of Grafton, and the State of New Hampshire qualified to vote in the Town Affairs:

You are hereby notified to meet in the Lisbon Town Hall in said Town of Lisbon, New Hampshire on Tuesday the Ninth day of March, 2004 at ten o'clock in the forenoon at which time polls shall open at ten o'clock and not close earlier than nine o'clock in the afternoon, to act upon the following subjects. All Articles except Article 1 to be considered at seven o'clock in the afternoon.

ARTICLE 1: To choose all necessary Town Officers for the ensuing year.

ARTICLE 2: To see if the town will vote to discontinue the landfill capping capital reserve fund created in March 1986. Said funds, with accumulated interest to the date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required). The Board of Selectmen recommends this article.

ARTICLE 3: To see if the town will vote to raise and appropriate the sum of One Hundred and Sixty Thousand Dollars (\$160,000.00) to be paid towards the outstanding principal balance of the landfill closure loan received in 1998 from the State of NH Revolving Loan Fund, said sum to be taken from fund balance. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 4: To see if the town will vote to establish a non-capital reserve fund under RSA 35:1-c to be called the Transfer Station/Recycling Center Equipment Non-Capital Reserve Fund for the purpose of funding the replacement or addition of capital equipment such as, but not limited to, the compactor, the Bobcat, the baler, repairs and improvements to the gas and leachate collection systems, etc, and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) to be placed in said fund and further, to appoint the Selectmen as agents to expend said funds. Said sum to be taken from fund balance, no amount to be raised by taxes. (Majority vote required). The Board of Selectmen recommends this article.

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of One Million Four Hundred and Forty-six Thousand Two Hundred Dollars (\$1,446,200.00) which represents the operating budget of the Town as prepared by the Board of Selectmen, and posted with this warrant as required by RSA 31:95. Said sum does not include individual or special articles addressed. (Majority vote required). The Board of Selectmen recommends this article.

Executive	\$ 107,945.00
Election, Reg. & Vital Stat.	2,900.00
Financial Administration	53,855.00
Revaluation of Property	8,950.00
Legal Expense	12,600.00
Personnel Administration	38,210.00
Planning & Zoning	500.00
General Government Buildings	30,690.00
Cemeteries	16,000.00
Insurance	38,310.00
Advertising & Regional Assoc.	2,339.00
Refunds	400.00
Police	260,565.00
Ambulance	8,620.00
Fire	62,700.00
Life Squad	18,700.00
Building Inspection	5,300.00
Emergency Management	200.00
Other Public Safety	26,980.00
(including Communications)	
Highways & Streets	300,691.00
Street Lighting	13,500.00
Highway Block Grant	70,870.00
Solid Waste Disposal	148,500.00
Health Agencies, Hospitals & Services:	
Health Officer	500.00
North Country Home Health	4,470.00
White Mountain Mental Health	2,583.00
Hospice of Littleton Area	1,066.00
Red Cross	708.00
Grafton County Seniors	3,000.00
Community Action Program (CAP)	5,900.00
North Country YMCA	<u>250.00</u>
TOTAL	18,477.00
Welfare: Direct Assistance	12,000.00
Parks & Recreation	18,200.00
Library	48,747.00
Patriotic Purposes	1,200.00
Other Culture & Recreation	1,000.00
Economic Development	2,500.00
Principal - Long Term Bonds & Notes	93,066.00
Interest - Long Term Bonds & Notes	18,185.00
Interest on TAN	<u>3,500.00</u>
TOTAL	\$1,446,200.00

ARTICLE 6: To hear reports of agents, and special committees heretofore chosen, and pass any vote related thereto.

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of One Hundred and Sixty-four Thousand One Hundred Twenty-seven Dollars (\$164,127.00) for the operation and maintenance of the Water Department, funds to be raised by users. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 8: To see if the Town will vote to raise and appropriate up to the sum of One Hundred and Thirty Thousand Dollars (\$130,000.00) for the construction of a chemical feed system for the Town's water system. Said funds to be paid from the water user's revenue fund balance. Further, to authorize the Selectmen to apply for and expend any and all Federal, State or other available grant funds that may be available for this project. This is a non-lapsing article and will lapse on December 31, 2005. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of One Hundred and Eighty Thousand Eight Hundred and Sixteen Dollars (\$180,816.00) for the operation and maintenance of the Wastewater Treatment Operation, funds to be raised by users. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000.00) for the purchase and installation of a grinder for the Bath Road and the Hydro Blvd. wastewater pumping stations. Said funds to be paid from the wastewater user's revenue fund balance. Further, to authorize the Selectmen to apply for and expend any and all Federal, State or other available grant funds that may be available for this project. This is a non-lapsing article and will lapse on December 31, 2005. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 11: To See if the Town will vote to raise and appropriate the sum of Forty Thousand (\$40,000.00) for the replacement of sewer line on Armstrong Av and Grafton Street. Said funds to be paid from the wastewater user's revenue fund balance. Further, to authorize the Selectmen to apply for and expend any and all Federal, State or other available grant funds that may be available for this project. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to support Lisbon Main Street, Inc. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) for the update of the Lisbon Master Plan by the Lisbon Planning Board. (Majority vote required). *(This appropriation is in addition to Warrant Article #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be placed in the Fire Station Capital Reserve Fund. This sum to be taken from fund balance, no amount to be raised from taxation. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be placed in the Fire Truck Capital Reserve Fund. This sum to be taken from fund balance, no amount to be raised from taxation. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE: 16: To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be placed in the Highway Dump Truck Capital Reserve Fund. This sum to be taken from fund balance, no amount to be raised from taxation. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 17: To See if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be placed in the One-ton Highway Truck Capital Reserve Fund. This sum to be taken from fund balance, no amount to be raised from taxation. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 18: To See if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be placed in the Police Department Cruiser Capital Reserve Fund. This sum to be taken from fund balance, no amount to be raised from taxation. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 19: To See if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be placed in the Life Squad Vehicle Capital Reserve Fund. This sum to be taken from fund balance, no amount to be raised from taxation. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be placed in the Property Revaluation Capital Reserve Fund. This sum to be taken from fund balance, no amount to be raised from taxation.

(Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #5, the operating budget article.)* The Board of Selectmen recommends this article.

ARTICLE 21: Shall we modify the elderly exemptions from property tax in the Town of Lisbon, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age to 75 years, \$20,000; for a person 75 years of age to 80 years, \$30,000, for a person 80 years of age or older \$50,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$20,000 or, if married, a combined net income of less than \$25,000; and own assets not in excess of \$40,000, excluding the value of the person's residence or if married, owned assets not in excess of \$45,000, excluding the value of the couple's residence. If approved, these modifications shall take effect on April 1, 2004.

ARTICLE 22: To transact any other business that may legally come before this Meeting.

Given under our hands and seal this 23rd day of February, in the year of our Lord, Two Thousand and Four.

Regan Pride, Chairman
Jerry Hite
John Northrop
Lisbon Board of Selectmen

BUDGET OF THE TOWN OF LISBON – REVENUE

Sources of Revenue	Estimated 2003	Actual 2003	Estimated 2004
Taxes:			
3120 Land Use Change Taxes	\$ 8,000.00	\$ 10,331.00	\$ 8,000.00
3185 Timber Taxes	6,000.00	8,535.00	6,000.00
3190 Interest & Penalties on Delinquent Taxes	40,000.00	54,636.00	43,000.00
3187 Excavation Tax (\$.02 cents per cu. yd)	2,000.00	1,866.00	2,000.00
Licenses, Permits & Fees:			
3210 Business Licenses & Permits	.00	262.00	300.00
3220 Motor Vehicle Permit Fees	170,000.00	203,604.00	180,000.00
3230 Building Permits	1,500.00	2,170.00	1,800.00
3290 Other Licenses, Permits & Fees	2,650.00	3,172.00	2,950.00
3311-3319 From Federal Gov't	.00	.00	37,000.00
From State:			
3351 Shared Revenues	85,000.00	96,630.00	85,000.00
3353 Highway Block Grant	76,243.00	76,243.00	70,870.00
3354 Water Pollution Grant	.00	14,138.00	14,138.00
3379 From Other Gov't	20,000.00	.00	.00
Charges For Services:			
3401-3406 Income from Departments	126,260.00	151,145.00	153,745.00
Miscellaneous Revenues:			
3501 Sale of Municipal Property	500.00	13,504.00	100.00
3502 Interest on Investments	5,000.00	2,251.00	2,000.00
Interfund Operating Transfers In:			
3912 Special Revenue Funds	.00	.00	250,000.00
3914 Enterprise Funds	13,600.00	13,600.00	.00
Sewer - (Offset)	182,266.00	193,609.00	180,816.00
Water - (Offset)	125,227.00	140,742.00	164,127.00
3915 Capital Reserve Funds	65,000.00	64,985.00	.00
Other Financing Sources:			
3934 Proc.-Long Term Bonds & Notes	25,000.00	25,000.00	.00
Amts VOTED from F/B ("Surplus")	80,000.00	80,000.00	290,000.00
Fund Balance ("Surplus")	<u>100,000.00</u>	<u>109,000.00</u>	<u>.00</u>
TOTAL REVENUES & CREDITS	\$1,134,246.00	\$1,265,423.00	\$1,491,846.00

BUDGET OF THE TOWN OF LISBON – EXPENDITURES

Details of Expenditures	Approp. 2003	Actual 2003	Estimated 2004
General Government:			
4130-4139 Executive	\$ 109,810.00	\$ 109,406.00	\$ 107,945.00
4140-4149 Election, Registration & Vital Statistics	1,050.00	898.00	2,900.00
4150-4151 Financial Administration	37,600.00	37,140.00	53,855.00
4152 Revaluation of Property	7,500.00	7,172.00	8,950.00
4153 Legal Expense	8,500.00	13,331.00	12,600.00
4155-4159 Personnel Administration	37,900.00	35,917.00	38,210.00
4191-4193 Planning & Zoning	500.00	500.00	500.00
4194 General Government Buildings	34,300.00	22,653.00	30,690.00
4195 Cemeteries	16,000.00	16,000.00	16,000.00
4196 Insurance	28,434.00	31,187.00	38,310.00
4197 Advertising & Regional Assoc.	2,254.00	2,254.00	2,339.00
4199 Other General Government		789.00	400.00
Public Safety:			
4210-4214 Police	238,864.00	198,409.00	260,565.00
4215-4219 Ambulance	8,495.00	8,495.00	8,620.00
4220-4229 Fire	60,000.00	51,358.00	62,700.00
4230-4239 Life Squad	10,075.00	10,254.00	18,700.00
4240-4249 Building Inspection	4,600.00	4,756.00	5,300.00
4290-4298 Emergency Management	200.00	.00	200.00
4299 Other (Incl Communications)	27,278.00	26,737.00	26,980.00
Highways & Streets:			
4312 Highways & Streets	302,432.00	245,307.00	300,691.00
4316 Street Lighting	14,000.00	13,405.00	13,500.00
4319 Other – Highway Block Grant	76,243.00	76,243.00	70,870.00
Sanitation:			
4324 Solid Waste Disposal	161,500.00	146,557.00	148,500.00
Health:			
4411 Administration	500.00	500.00	500.00
4415-4419 Health Agencies, Hospital & Other	17,593.00	17,593.00	17,977.00
Welfare:			
4441-4442 Administration & Direct Asst.	7,250.00	20,220.00	12,000.00
Culture & Recreation:			
4520-4529 Parks & Recreation	21,800.00	13,604.00	18,200.00
4550-4559 Library	48,747.00	48,747.00	48,747.00
4583 Patriotic Purposes	1,200.00	963.00	1,200.00
4589 Other Culture & Recreation	1,000.00	1,000.00	1,000.00

Conservation:			
4651-4659 Economic Development	3,500.00	1,000.00	2,500.00
Debt Service:			
4711 Princ.-Long Term Bonds & Notes	80,566.00	80,566.00	93,066.00
4721 Interest-Long Term Bonds & Notes	20,788.00	20,750.00	18,185.00
4723 Interest-Tax Anticipation Notes	6,000.00	2,219.00	3,500.00
Capital Outlay:			
4901 Land	55,000.00	55,000.00	.00
4902 Machinery, Vehicles & Equipment	59,000.00	55,496.00	.00
4903 Buildings	18,000.00	18,000.00	.00
4909 Improvements Other Than Bldgs	89,000.00	51,556.00	.00
TOTAL APPROPRIATION	\$1,617,479.00	\$1,445,982.00	\$1,446,200.00

BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$1,446,200.00
Subtotal 2 Special Warrant Articles Recommended	370,000.00*
Subtotal 3 Individual Warrant Articles	<u>519,943.00*</u>
Total Appropriation Recommended	\$2,336,143.00
Less Amount of Estimated Revenues & Credits	<u>1,491,846.00</u>
Estimated Amount of Taxes to be Raised	\$ 844,297.00

*Special Warrant Articles	
4902 Water System Chemical Feed	\$ 130,000.00
4902 Wastewater Grinders	\$ 80,000.00
4909 Sewer Line Repairs	\$ 40,000.00
4915 Fire Station CRF	\$ 15,000.00
4915 Fire Truck CRF	\$ 10,000.00
4915 Highway Dump Truck CRF	\$ 15,000.00
4915 Highway 1 Ton Truck CRF	\$ 10,000.00
4915 Police Cruiser CRF	\$ 10,000.00
4915 Life Squad Vehicle CRF	\$ 10,000.00
4915 Landfill Equipment CRF	\$ 50,000.00
Subtotal 2	<u>\$370,000.00</u>

*Individual Warrant Articles	
4914 Water Budget 2004	164,127.00
4914 Wastewater Budget 2004	180,816.00
4909 Main Street	5,000.00
4909 Master Plan Update Phase II	5,000.00
4909 Landfill Closure Debit Reduction	<u>165,000.00</u>
Subtotal 3	\$519,943.00

WELCH'S WATER & WASTEWATER SERVICES, INC.

Activities Report 2003

Water

1. Daily rounds, maintenance, housekeeping and record keeping.
2. Operated emergency pumping equipment monthly.
3. Collected monthly bacteria samples.
4. Flushed hydrants.
5. Completed and distributed Consumer Confidence Report.
6. Performed annual check and maintenance on telemetry/power supply at well house and reservoirs.
7. Collected and shipped SDWA samples for both wells.
8. Replaced failed chemical feed pump and suction/discharge lines.
9. Performed bi-monthly corrosion control analysis.
10. Prepared 2004 budget.
11. Designed new corrosion control feed system.
12. Ordered and received chemicals for disinfection.
13. Responded to 3 emergency call-ins.
14. Maintained chlorine residual during water construction.

Note: We no longer inject chlorine into the town water supply. We are testing for bacteria more frequently than required by the State of New Hampshire Department of Environmental Services. The only time chlorine will be used is during yearly hydrant maintenance (flushing) or if tests show that bacteria may be present.

Sewer

1. Performed daily operations, routine maintenance, and housekeeping at treatment plant and pump stations.
2. Performed weekly lab analysis.
3. Collected and shipped out toxicity analysis.
4. Lagoon maintenance and ecosystem enhancement.
5. Replaced grinder pump in front of town garage; also wiring and panel.
6. Removed grit and rocks from wet wells at Hydro Blvd. and Bath Road pump stations.
7. Added 250 hornpout for sludge control.
8. Replaced failed dissolved oxygen meter.
9. Researched possible power savings for main pump station.
10. Had raw sewage pump rebuilt at main pump station.
11. Prepared 2004 budget.
12. Sprayed herbicide around lagoons and fence line to control weeds.
13. Emergency generator service performed. Thank you Todd.
14. Performed annual gas detection meter calibration.
15. Rebuilt 3 failed blowers.
16. Annual service and calibration of laboratory equipment and flow meter.
17. Serviced Scott air packs.
18. Built 2 aeration system laterals to be placed in lagoons (spring 2004).
19. Completed monthly operating reports and discharge monitoring reports.
20. Responded to 4 emergency call-ins.
21. Received National EPA Award for Most Improved Treatment Facility.

LISBON PUBLIC LIBRARY
2003 Year End Report

INCOME

Source	03 Budget	YTD
Town Appropriation	\$48,747.00	\$48,747.00
Interest on Trust Fund	300.00	380.59
Memorial & Cash Gifts	400.00	1,390.83
Other Income	375.00	487.25
Grant		482.77
Fund Raiser	400.00	268.25
Lyman & Landaff	800.00	800.00
Total	<u>\$51,022.00</u>	<u>\$52,556.69</u>

EXPENSES

Librarian	\$21,385.00	\$21,229.26
Library Assistants	8,411.00	7,942.28
Health Insurance	4,392.00	4,001.80
Social Security/Medicare	2,384.00	2,201.40
Conferences/Memberships/Mileage	500.00	312.64
Books	5,000.00	4,408.92
Magazines	900.00	933.85
Equipment	500.00	70.00
Electricity	850.00	800.53
Telephone	1,200.00	1,220.00
Supplies	1,100.00	899.80
Maintenance & Repairs	1,750.00	903.50
Cleaning	400.00	382.00
Water & Sewer	250.00	192.69
Heating Oil	2,000.00	1,197.88
Miscellaneous		400.00
Total	<u>\$51,022.00</u>	<u>\$47,096.55</u>

HANDICAPPED ACCESSIBLE ENTRANCE FUND

Opening Balance	\$1,764.64
Interest	19.40
Gifts Received	<u>761.00</u>
Closing Balance	\$2,545.04

LISBON PUBLIC LIBRARY
Proposed Budget for 2004

INCOME

Interest on Trust Funds	\$ 350.00
Memorial Gifts & Cash Gifts	600.00
Fund Raiser	300.00
Other Income	375.00
Lyman & Landaff	800.00
Town Appropriation	<u>48,747.00</u>

TOTAL INCOME	\$51,172.00
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EXPENSES

Librarian	\$21,705.78
Library Assistants	8,490.56
Health Insurance	4,704.00
Social Security/Medicare	2,641.66
Conferences/Memberships/Mileage	300.00
Books	4,500.00
Magazines	900.00
Equipment	200.00
Electricity	850.00
Telephone/Cable	1,500.00
Supplies	1,100.00
Maintenance & Repairs	1,500.00
Cleaning	400.00
Water & Sewer	380.00
Heating Oil	<u>2,000.00</u>

TOTAL EXPENSES	\$51,172.00
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LISBON LIBRARIAN'S REPORT 2003

Circulation of Resources

Adult Materials Loaned	7,125
Children's Materials Loaned	<u>2,672</u>
Total	9,797

Memorials Presented 2003

In Honor of Kyle Lyndes' Birthday

Under the Quilt of Night and The Water Hole

Presented by Carlene Lyndes

In Memory of My Mother, Myrtle Butson

Robert Frost: The People, Places, and Stories Behind His New England Poetry

Presented by Elaine Clough

In Memory of Paul Boy

The Living Great Lakes: Searching for the Heart of the Inland Seas

Presented by Ruth Marshall

In Memory of Paul Boy

Cash Donation to the Accessible Entrance Fund

Presented by Marcia Snell

In Memory of Paul Boy

House of the Scorpion and The Outsiders

Presented by Woodsville High School Staff Members

In Memory of Paul Boy

Cash Donation to the Accessible Entrance Fund

Presented by Jane and Ken Smalley

In Memory of Paul Boy

Cash Donation to the Accessible Entrance Fund

Presented by Harold and Jean Haywood

In Memory of Paul Boy

Z is for Zamboni and The Magic Hockey Stick

Presented by The Lisbon Lions Club

In Memory of Taylor Marshall

Winter World: The Ingenuity of Animal Survival

Presented by Ruth Marshall

In Memory of Taylor Marshall

Everything You Ever Wanted to Know About Oil Painting

Cash Donation to the Summer Reading Program

Presented by Marion Boy and Paula Hapgood

In Memory of Taylor Marshall
Cash Donation to the Accessible Entrance Fund
Presented by Jane and Ken Smalley

In Memory of Taylor Marshall
Cash Donation to the Accessible Entrance Fund
Presented by Friends in Council

In Memory of Taylor Marshall
Cash Donation to the Accessible Entrance Fund
Presented by Anne and Sigmund Hudson

In Memory of Taylor Marshall
Cash Donation to the Accessible Entrance Fund
Presented by Harold and Jean Haywood

In Honor of Taylor Marshall
Audio Book, Keep it Simple Stupid by Judge Judy Sheindlin
Presented by Frada Kaplan

In Memory of Elizabeth Irene Nihan
Cash Donation to the Accessible Entrance Fund
Presented by Frank and Lauraette Clark

In Memory of Paul Hilton Daigle, Senior
Fishing in the Air
Presented by Beverly and Steven Isenberg and Family

In Memory of Ruth Feeney
Cash Donation to the Accessible Entrance Fund
Presented by Lauraette Clark

In Memory of Mark Labonville
The Little Wing Giver
Presented by Beth Twombly

In Honor of Dorothy Presby
2 year subscription to Country Living Gardener
Presented by Dorcas Society U.C.C.

In Memory of William Trudell
Cash Donation
Presented by John and Dorothy Gyenes

In Memory of William Trudell
Cash Donation
Presented by Winterset, Inc.

In Memory of William Trudell
Cash Donation to the Accessible Entrance Fund
Presented by Lauraette Clark

In Memory of William Trudell

Cash Donation

Presented by Gordon and Lucille Oakes

In Memory of William Trudell

Cash Donation

Presented by John and Andrea Fitzgerald

In Memory of William Trudell

Cash Donation

Presented by New England Electric Wire Corporation

In Memory of William Trudell

Cash Donation

Presented by Terrence and Patricia Gyenes

In Memory of William Trudell

Cash Donation

Presented by Louis and Carolyn McAdams

In Memory of William Trudell

Cash Donation to the Accessible Entrance Fund

Presented by Betty Jane Trudell

In Memory of William Trudell

Cash Donation

Presented by William and Kathleen Soukup

In Memory of William Trudell

Cash Donation to the Accessible Entrance Fund

Presented by Beverly and Steven Isenberg

In Memory of William Trudell

Cash Donation

Presented by Bob and Marilyn Stearns

In Memory of William Trudell

Cash Donation to the Accessible Entrance Fund

Presented by Michael and Christine Trudell

In Memory of William Trudell

Cash Donation

Presented by Jeff, Kathy and Josh Brems

In Honor of Lillian Lyndes 2nd Birthday

Kippy Koala and Ping-Ping Panda

Presented by Carlene Lyndes, Grammy and Papa

In Memory of Gleason H. Guyette

My Journey into Alzheimer's Disease

Presented by Glenn and Jan Guyette

In Honor of Amber Keyser and Seth Isenberg's 33rd Birthdays

Paddling My Own Canoe

Presented by Beverly and Steven Isenberg

In Honor of Harold Kenion's 75th Birthday

Cash Donation to the Accessible Entrance Fund

Presented by Beverly and Steven Isenberg

In Memory of Frank Clark

Cash Donation to the Accessible Entrance Fund

Presented by Dorcas Society U.C.C.

In Memory of Frank Clark

The Last Escape and Steel My Soldiers' Hearts

Presented by Richard Grayson

In Memory of Frank Clark

The Founding Fish

Presented by the Lisbon Lions Club

In Memory of "Papa" (Bob Blowey)

Burt Dow Deep-Water Man

Presented by Dylan Blowey

In Memory of "Papa" (Bob Blowey)

Time to Sleep

Presented by Branden Blowy

In Memory of Marion Callender

Selections from Children's Classics

Presented by Barbara White

In Memory of Marion Callender

Cash Donation to the Accessible Entrance Fund

Presented by Marcia Snell

In Memory of Marion Callender

Opera Stories and I Hear America Singing

Presented by Ruth, Gene and Kerry Marshall

In Memory of Rosemary Brodette

Cash Donation

Presented by Mrs. Ruth Isenberg

In Memory of Everett Fenoff

Cash Donation to the Accessible Entrance Fund

Presented by Pansy Parker and Family

In Memory of Stanley Snell

Eyewitness Book: Mammal and Eyewitness Book: Early Humans

Presented by Rhoda Stevens

Non-Memorial Cash Donations

Gifts Presented By:

New England Electric Wire Corporation
Donna Scovill
Mary Ianno
Elizabeth Kelsea

Barbara Jesseman
Evelyn Poore
Mr. and Mrs. Richard Portner

Non-Memorial Cash Donations to the Accessible Entrance Fund

Gifts Presented By: Bruce Ulricson Loretta Locke

Books Added in Honor of Babies Born

Riley Allen Paul Anderson	<i>Giggle, Giggle Quack</i>
Kayla Alexandra Benoit	<i>Eloise</i>
Dylan Edward Winfield Dimick.....	<i>Today I Feel Silly</i>
Serena Marie Hannett.....	<i>Beverly Billingsly Borrows a Book</i>
Chloe Houston	<i>Snowmen at Night</i>
Jared Scott Jesseman	<i>Dinosaurumpus!</i>
Dean Proctor	<i>Harold and the Purple Crayon</i>
William Dale	<i>LopusThis Little Chick</i>
Logan Joseph McKinley.....	<i>If You Take A Mouse to School</i>
William Francis Morse.....	<i>How Do Dinosaurs Get Well Soon?</i>
Chad Andrew Neilson	<i>Bear Snores On</i>
Jacob Livingston Reid	<i>Cars and Trucks and Things that Go</i>
Mercy Lee Simpson.....	<i>Gossie</i>
Siobhan Allison Smith.....	<i>Good Night, Sweet Butterflies</i>
Wesley James Tkalcic	<i>My Friend Rabbit</i>

Forty books and twenty-one books on tape donated to the library were added to the library collection this year. Sam and Rachel Houston donated a book shelf for use in the nonfiction room. Harold and Jean Haywood donated and cared for the beautiful flowers in the flower boxes. Lorraine Rayburn, Don Bacher and Roberta Ulricson donated magazine subscriptions to the library.

Gifts for this children's summer reading program themed "Reading Rocks the Granite State" included an anonymous cash donation and prizes donated by Wal-Mart. The library was the recipient of a "Kids, Books and the Arts" grant which paid for a performance by Leslie Smith and the Theatre of Life Puppets. Joanne Meachen read stories to the children and helped out with the after story activity each week. Betty Wetherbee, Wanda Skrolak, Beth Johnson, Kathy Girouard, Tammy King, Linda Fahey and Jean Haywood provided delicious snacks during the program. Twenty-seven children participated in this summer's program and read eighty-three books.

Anne Hudson displayed wildflowers at the library during the summer months. The display changed weekly and always included a "mystery flower." The computers at the library now have cable Internet access. This year's library fund-raiser was a book and bake sale. During the fall months members of Friends in Council held a story time for preschool children.

Respectfully submitted
Karla Houston, Librarian

GROVE HILL CEMETERY ASSOCIATION

Balance on Hand January 1, 2003	\$4,402.41
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RECEIPTS

Internments	\$ 1,365.00	
Dividends	925.17	
Interest	510.46	
Lots Sold	1,500.00	
CD Interest	3,254.49	
Lauraette Clark - donation	200.00	
Salmon Hole Cemetery - reimburse labor	1,327.84	
Town of Lisbon - Appropriation	<u>15,000.00</u>	<u>24,082.96</u>
 Total Receipts		 \$28,485.37

DISBURSEMENTS

Sexton's Wages	\$ 4,919.88	
Help's Wages	4,665.37	
Supplies	179.19	
Gas, Oil, Mower Expense	800.20	
Insurance	1,518.00	
Quarterly 940, 941 & UC Taxes	3,719.17	
Millbrook Construction - Loam	300.00	
Blacktop, Inc. - Paving	3,603.96	
State of NH - Filing fee	75.00	
Woodsville Guaranty Savings Bank - Box rent	20.00	
Perpetual Care Fund	500.00	
Officer's Salaries	849.07	
Miscellaneous	<u>41.12</u>	
 Total Disbursements		 <u>21,190.96</u>
Balance on hand January 1, 2004		\$ 7,294.41

Respectfully submitted,
Joyce Dodge, Treasurer

GROVE HILL INVESTED FUNDS

As of December 31, 2003

Woodsville Guaranty Savings Bank - CD#710161	\$11,341.81
Woodsville Guaranty Savings Bank - CD#710162	29,573.99
Woodsville Guaranty Savings Bank - CD#710201	29,118.08
Woodsville Guaranty Savings Bank - MM#27701549 (Perpetual Care Fund)	<u>20,047.83</u>
Total Funds	\$90,081.71

SALMON HOLE CEMETERY

Balance on hand January 1, 2003	\$5,127.18
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RECEIPTS

Trustee of Trust Funds	\$ 120.48	
Woodsville Guaranty Savings Bank	12.20	
Town of Lisbon - Appropriation	<u>1,000.00</u>	<u>1,132.68</u>
Total Receipts		\$6,259.86

PAYMENTS

Labor, help	\$1,067.50	
Grove Hill Cemetery – reimburse labor	<u>260.34</u>	
Total Payments		<u>1,327.84</u>
Balance on hand January 1, 2004		\$4,932.02

Respectfully submitted,
Joyce Dodge, Treasurer

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street, Concord, New Hampshire, 03301-5063 603-225-6996 Fax 224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Lisbon
Lisbon, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Lisbon, New Hampshire as of and for the year ended December 31, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with many municipal entities in the State of New Hampshire, the Town of Lisbon has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Lisbon as of December 31, 2003, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 4, 2004 on our consideration of the Town of Lisbon's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Lisbon taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Lisbon. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. All such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respect in relation to the general purpose financial statements taken as a whole.

February 4, 2004

PLODZIK & SANDERSON

PROFESSIONAL ASSOCIATION/ACCOUNTANTS & AUDITORS

193 North Main Street, Concord, New Hampshire, 03301-5063 603-225-6996 Fax 224-1380

REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Members of the Board of Selectmen
Town of Lisbon
Lisbon, New Hampshire

We have audited the financial statements of the Town of Lisbon as of and for the year ended December 31, 2003, and have issued our report thereon which was qualified as indicated therein dated February 4, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Town of Lisbon's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants; noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Town of Lisbon's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

February 4, 2004

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street, Concord, New Hampshire, 03301-5063 603-225-6996 Fax 224-1380

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Members of the Board of Selectmen
Town of Lisbon
Lisbon, New Hampshire

Compliance

We have audited the compliance of the Town of Lisbon with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended December 31, 2003. The Town of Lisbon's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Town of Lisbon's management. Our responsibility is to express an opinion on the Town of Lisbon's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Lisbon's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Town of Lisbon's compliance with those requirements.

In our opinion, the Town of Lisbon complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2003.

Internal Control Over Compliance

The management of the Town of Lisbon is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Lisbon's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on

compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

February 4, 2004

SELECTMEN'S ANNUAL REPORT

2003 was a very active and successful year in many areas of our community.

Over 95% of the water improvement project was completed this past summer and fall, replacing over 10,000 feet of old water line and numerous valves. This project is expected to save thousands of dollars for water users in the years ahead.

In conjunction with the water project, several improvements were made to streets in the village including replacing a major retaining wall on Barrett Street, the reconstruction of Riverside Av. and new under drain on Bergin Terrace. This summer the project will be completed when the final paving course will be applied to several village streets.

With the cooperation of members of Lisbon Main Street, Inc., the Town acquired the former B&M railroad station and will be working with a group of local citizens to restore the building. The facility will be utilized as a historical train museum, a welcome center for visitors to our area and a community building. Several grants have been approved for the project and it is scheduled for completion in the spring of 2005. The Board is proud to be a part of preserving this important part of Lisbon's history.

2003 was an award-winning year for the Lisbon wastewater treatment facility. The national office of the Environmental Protection Agency presented the Town of Lisbon with a 2003 National Most Improved Treatment Plant Award. Chairman Pride was available to accept the award on behalf of the Town while he was vacationing in Los Angeles, California in August. Congratulations and thanks go to Terry Welch and his staff at Welch's Water and Wastewater Services and Kevin Clement and the public works staff for their outstanding efforts in making our facility a national award winner!

We are pleased to welcome four new employees to our staff this year including Scott Walker and Todd Rollins in the public works department and Stephen Medeiros and Robert Garvin in the police department. We also welcome veteran Selectmen John Northrop back to the Board. John's experience has been very helpful to the Board.

The Board continues to work diligently at operating our local government as effectively and efficiently as possible. Through the cooperation of department heads our proposed 2004 budget is up only slightly over last year and with the continued proper management of our long-term debt service and our fund balance we anticipate a minimal increase in our 2004 town tax rate.

We thank all the citizens of Lisbon for their continued support of our local government and look forward to another fruitful and productive year in 2004.

Respectfully submitted,

Regan Pride, Chairman
Jerry Hite
John Northrop

LISBON PLANNING & ZONING BOARDS

2003 Annual Report

LISBON PLANNING BOARD

Barry Liveston, Chairman
Rob Brooks
Robert Adams
Michael McKeever
James Elliott
Jerry Hite, Selectman

ZONING BOARD OF ADJUSTMENT

Emory Younkins, Chairman
Agnes Andross
Skip Derosia
Barry Lucas
Graham Perham

Donna Clark - Clerk

FINANCIAL REPORT

Beginning Balance (from January 1, 2003)		\$1,775.53
Income:		
Hearing Fees	\$1,257.10	
Miscellaneous	45.44	
Interest	4.86	
Town Appropriations	<u>4,500.00</u>	
Total Income		\$5,807.40
Expenses:		
Newspaper Notices	\$335.70	
Grafton County Registry	78.00	
Secretarial Services	278.80	
Engineering Fees	0.00	
Postage	585.53	
Miscellaneous	<u>2,616.54</u>	
Total Expenses		\$3,894.57
Ending Balance (as of December 31, 2003)		\$3,688.36

Respectfully submitted,
Walter Johnson
Treasurer

LISBON POLICE DEPARTMENT ANNUAL REPORT

The members of the Lisbon Police Department extend our thanks for your continuing support during the year 2003. During this busy year, we were able to conduct the hiring process for the third and fourth officers. I would like to take a moment to introduce our two newly hired officers.

Officer Stephen Medeiros started with the Police Department in September after relocating from Fall River, MA with his wife and two children. Prior to relocating, Officer Medeiros was employed with the Fall River Police Department for fifteen years as a patrol officer.

Officer Robert Garvin started in January to fulfill the grant position. Officer Garvin relocated from Coventry, RI with his wife and two sons. Officer Garvin was employed with the Central Falls Police Department for three years as a patrol officer.

Now that the Department is operating at full staff, the additional officers will allow the Lisbon Police Department to take a pro-active approach with community policing. This type of policing will place the officers on the streets rather than the traditional reactive response.

Again, thank you for your support and I encourage your suggestions on how the Police Department could make Lisbon a safer place to live. Contact us at (603) 838-6712 or lisbonpd@adelphia.net.

Respectfully submitted,
Chief Tanis J. Tavernier, Jr.

LISBON POLICE DEPARTMENT 2003 ACTIVITIES

Sexual Assaults	3
Assaults	13
Burglary	5
Criminal Trespass	19
Thefts	22
Criminal Mischief	17
Disorderly Conducts	42
Liquor Violations	16
Criminal Threatening	6
Criminal Arrest	106
Harassment Complaints	17
Fraud	1
Hunting & OHRV Violations	7
Pistol Permits	32
Animal Complaint	48
Untimely Deaths	3
Assist Other Departments	92
Fire Calls	10
Medical Calls	40
Alarms	38
Drug Violations	5
Juvenile Violations	10
Motor Vehicle Accidents	59
Motor Vehicle Summonses	116
Motor Vehicle Warnings	189
Parking Tickets	35
Open Doors	5
Aid to Citizens	221
All Other	93
TOTAL CALLS FOR SERVICE	1,270

DEPARTMENT OF PUBLIC WORKS 2003 REPORT

I would like to take this time to recognize two people that went above and beyond the call of duty on a regular basis while employed at the Public Works Department. Jay Waterhouse and “Koosh” McCosham have moved on to different places of employment. The dedication these men gave to the Town was greatly appreciated. Their work, humor, and wit were clearly part of a team that was held in the highest regard throughout our area. Thank you very much.

Scott Walker has joined us. He lives in Bethlehem with his wife and twin sons. His energy and enthusiasm are very welcomed and I look forward to a long working relationship. Todd Rollins has also joined us on a part-time basis through the winter months. Todd lives in Bath with his family. Both men have had their feet held to the snow bank on various occasions with valuable lessons learned.

Lester Bousquet and Todd Colby continue to dedicate themselves to their positions. Their efforts greatly influence the ability to accomplish goals set for the year. Thanks guys.

The water project was completed at the level we had hoped for and beyond. Two other yearly freezing problems were addressed. Final clean up with paving will be done in the spring. Eleven thousand feet of various size pipes were installed. This project has been in the works for three plus years and it is good to know it is all but finished. Thank you to the Morrill Construction Co. and its crew for the many extra efforts.

The Highway Garage was upgraded with new, wider, insulated overhead doors which have made a noticeable difference in heating efficiency. An electrical upgrade is planned for this year's scheduled improvement to the building.

A busy year forward is being scheduled. Renovation of the Park on Main Street is in the works. A model is available for viewing at the Chamber Office if you are interested. Paving will be completed on the water project. Hopefully, other streets in the area not affected by the project will be upgraded and paved. The drainage system parallel to West Street has been engineered with changes expected. Culverts will be changed with priorities on the Walker Hill and Mt Eustis areas in anticipation of grinding the road surface and new pavement. Ditching and sweeping will be concentrated on as the water project took priority this past summer. Roadside mowing continues in the north Lisbon section. Yearly equipment painting takes place again also.

This Department truly appreciates the continued support the Town's people give to us. Thank you.

Respectfully submitted,
Kevin Clement
Supt. Public Works

LISBON-LYMAN-LANDAFF RECYCLING / TRANSFER STATION

The employees of the Lisbon Transfer Station would like to thank the Board of Selectmen, Town Administrator and the people of Lisbon, Lyman and Landaff for their support. It has been a busy year for recycling and the recycling markets have been good.

We would like to welcome Brian Livingston who has been working with us this past year. In 2004, we hope to start repainting the main building and cover the municipal solid waste compactor. We also hope to increase school participation in the recycling program.

Respectfully submitted,
Harvey Paquin, SWF Operator

PEMIBAKER SOLID WASTE DISTRICT 2003 Annual Report

2003 was another busy year for the District. Proper household hazardous waste management was again a top priority. With assistance from North Country Council, the District coordinated three (3) one-day collection events - Littleton and Thornton in the summer and Plymouth in the fall. These collections resulted in the proper disposal/recycling of over 4,700 gallons of material. Over 400 households participated in this program. The average amount of household hazardous waste dropped off by each participant was thirteen (13) gallons. A major reduction from 2002 when the average amount per participant was over twenty (20) gallons. The District received \$9,799.65 in grant funds from the State of NH's Household Hazardous Waste Program and a \$1,000 donation from North Country Environmental Services to help offset some of our program costs.

The District also recycled over 26,000 feet of fluorescent light bulbs that were collected at individual transfer stations throughout the year – our highest total yet. We used a new recycling vendor for this material, Complete Recycling Solutions (CRS), and we could not be any happier with our decision. Not only were we able to secure lower recycling costs but CRS also provided exceptional service and technical support.

In 2004, the District plans to hold two (2) HHW collections in the spring (Littleton and Rumney) and one (1) in the fall (Plymouth). We will continue to coordinate the year-round collections of oil-based paint and fluorescent light bulbs.

The District built off of the success of our initial electronics recycling collection program in 2002 and held two (2) one-day collection events in the spring (Littleton and Plymouth). This collection was open to residents and businesses. Participants were asked to pay a fee for each item recycled which varied due to type and size. To help publicize the event, Sharp Electronics donated two portable CD stereo systems that were

given away to two lucky participants. Over 8 tons of material was collected between the two events. In 2004 the District plans to provide this service once again. We are currently looking at ways we can reduce the fees charged at this event through grants, donations and negotiations with our contractor. If they so choose, towns may collect this material year-round and then bring it to one of the one-day collection sites.

The District takes very seriously the need to decrease the toxicity of our solid waste stream. Through our programs, we strive to provide a means to do this in a cost effective manner.

This past year the District took time to examine alternative disposal facilities in the region that could provide the district competitive pricing with long-term stability. Representatives from the Mt. Carberry Landfill in Success met with the District and provided an overview of their disposal facility and their tiered pricing structure. Pricing information was also gathered from the Turnkey Landfill in Rochester and the Wheelabrator Incinerator in Penacook. The District also looked at transportation options available including purchasing of roll-off trucks and District-wide transportation contracts.

As always, the District will continue to promote its cooperative approach to solid waste management and recycling. By working together, the District communities can minimize the costs of these programs and help ease the strain on municipal budgets.

Citizens interested in participating in the development of the District's programs are welcome to attend the District meetings. Information regarding the place and time of the meetings is available at all municipal offices.

Respectfully submitted,
Robert Berti
PBSWD Chairman

LISBON BUILDING DEPARTMENT

In 2003, construction continued at a steady rate. Single family homes were on a par with the previous year as well as residential renovation work. Commercial activity was slightly down from the year before.

There were 44 applications submitted for building permits. Permit fees amounted to \$2,082.72 and the value of all building construction work amounted to \$1,869,260.00.

The breakdown of permits issued was as follows:

New Single Family	13
Mobile Homes	1
Residential Alterations/Additions	8
Commercial Alterations/Additions	4
Miscellaneous Structures	18

Respectfully submitted,
Stanley Borkowski
Building Inspector

LISBON FIRE DEPARTMENT

Another year has passed us by. We are continuing training in-house and out of house. Terrorist and WMD training is at the top of the list. Speaking of training, my son Jamie has been called up to go to Iraq along with other members of the community. I hope his training as a firefighter carries over to his training as a soldier.

On a good note, Ben helped us acquire a new laptop to be installed in one of the fire trucks. This will help us obtain more information quicker.

I would like to thank everyone for their continuing support.

Respectfully submitted,
G.P. Houston
Fire Chief

LISBON FIRE DEPARTMENT MEMBERS

Harry Andross	Ray Bernier	Dave Combs
Bryan Dodge	Dusty Dodge	Jeff Dodge
GP Houston	GP Houston II	Jaime Houston
Greg Hartwell	Ben Hoyt	Walter Johnson
Paul Neilson	Jim Northrop	Scott Santy
Colin Stevens	George Stevens	Cliff Villeneuve
Pete Zambon	Rachel Zambon	

2003 REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdf.com or 271-2217 for wildland fire safety information.

2003 FIRE STATISTICS

(All Fires Reported thru November 13, 2003)

TOTALS BY COUNTY

	<u>Numbers</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Misc*	67

(*Misc: powerlines, fireworks, railroad, electric fences, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
2003	374	100
2002	540	187
2001	942	428
2000	516	149

ONLY YOU CAN PREVENT FOREST FIRES

Forest Fire Warden, Harry Andross
838-6000

LISBON LIFE SQUAD

The Lisbon Life Squad would first like to thank the community for your continued support as we strive to provide the best in Emergency Medical Care as a First Responder Service.

2003 brought in new membership of varying levels of experience. Our roster now sits at 16 members; 3 of which are First Responders, 7 are EMT-Basics, 4 are EMT-Intermediates and 2 are EMT-Paramedics. As a whole we comprise every level of certification recognized by the State of New Hampshire.

The Life Squad responded to a total of 243 calls in the year 2003. Of those, 199 were in the town of Lisbon (82% of the call volume), 24 responses were to Landaff (9% of the calls) and 13 responses were to Lyman (6% of the calls). The remaining 7 responses were to either Bath or Littleton, making up 3% of the total call volume.

We would like to recognize donations from the following persons, entities or in memory of: New England Wire, Stanley Snell, Lissa Boissonneault, Marion Boy, Town of Landaff, Kenneth Heath, Jessie Hodge, Landaff United Methodist Women, Cliff Boivin, Richard Trelfa, Edson Bailey, and Louise Smith. Also, a special thank you to the NE Trail Riders Association for their donation of two defibrillators.

It is your continued funding that allows the members to help pay for training, bi-annual re-certification of our licenses, equipment, supplies, and of course our rescue vehicle.

Time is critical when it comes to a patient who is sick and/or injured. The quicker an EMS responder can arrive and begin issuing care can play an important role in helping to reverse an ailment such as a heart attack or stroke. But ultimately, a familiar face with a caring hand is the greatest source of comfort when awaiting emergency transport to the hospital.

This is why you support the Lisbon Life Squad and we look forward to being able to provide service for years to come.

Respectfully submitted,
Daniel E. Adams, NREMT-P
Squad Chief

Current Membership

Daniel Adams, Squad Chief
Laurie Guilmette, Sec/Treasurer
Deb Erb
Ray Bernier
Sean Carroll
Jody Gagnon
James Northrop
Bobbi Jo Adams

Renee Cate, Assistant Chief
Timothy Leavitt, Training Officer
Tom Erb
Cindy Taylor
Sabra Carroll
CJ Erb
Mark Taylor
Sheena Cate

THE LISBON LIONS CLUB

This year the Lisbon Lions Club celebrated its 65th year. Our membership includes residents from Bath, Landaff, Lyman and Lisbon. I would personally like to thank the members of our club who have put in countless hours volunteering their time to support our numerous activities. I would also like to thank the local community for the additional volunteer help and assistance given to our club's activities. Without the support of the townspeople and businesses in and around our communities we would not be as successful. This additional support and spirit enables us to provide a wide range of programs to the youth and assist others in sight and hearing in our unique communities.

The Lions Club Community Field and Pool continue to satisfy the diverse needs of the community and school system. We are appreciative of the support given by the town and happy to be able to offer a safe environment for the Summer Recreation Program, which provides hours of fun and fitness for the children of our local communities.

We also provide tennis and basketball courts next to New England Wire Technologies. In conjunction and with the continued support of NEWT we have been able to maintain these facilities and have been able to add the most picturesque soccer field in the North Country.

We are still planning to move the Skating Rink to the Ski Tow complex on Grafton Street in 2004. We will offer skating and sliding at the complex, along with skiing if we are able to get enough snow cover. We used the ski tow and skating rink as part of Lisbon's involvement in the area's Frostbite Follies that included a bonfire and hot chocolate.

The Lisbon Lions Club continues to provide athletic programs for youths in soccer, basketball, baseball, softball, as well as swimming and skiing lessons. In addition to athletic programs we host the following programs; a senior citizens Thanksgiving holiday meal, a Peace Poster Contest, a scholarship for a graduating senior at LRHS, Santa's hotline, Santa Claus Christmas Eve visits, a children's Christmas Party and Halloween Party.

This past year we conducted eye testing in conjunction with the SAU. We were also able to provide additional eye screening at area daycare centers. The screening is done for ages 6 months to 5 years. Hopefully we will be able to do more screenings in the coming year. Our Club is able to provide eyeglass and hearing equipment for local community members who are in need.

We are fortunate to live in such a generous and volunteering community. Thank you for all your help and assistance. "The Pride Thrives"

Respectfully submitted,
Scott "Mufasa" Champagne
President, Lisbon Lions Club

LISBON MAIN STREET, INC.

As Lisbon Main Street, Inc. moves into its third year as an independent, community-based, non-profit revitalization program, I would like to take this opportunity to thank the taxpayers, contributors, and volunteers of Lisbon.

Through your support, our mission, 'to ensure the vitality of Lisbon's downtown by preserving, enhancing and promoting its unique economic, social, cultural, and architectural heritage', is alive and well in the heart of Lisbon. Following the National Main Street 'Four Point Approach', we have developed and are utilizing work plans to reach short and long-term goals in the areas of Organization, Promotion, Economic Restructuring and Design of Main Street, Lisbon. Our Executive Board, committees, and network of volunteers are very involved and dedicated to the historic preservation and economic development of Lisbon's Main Street.

During 2003, Lisbon Main Street, Inc. sponsored or co-sponsored many important community events and projects, including: development of the first Lisbon area Community Directory; 3rd Annual Fall Festival of the Arts; four informative newsletters; delivery of 'Welcome' gift baskets to 15 newcomers to Lisbon, Lyman and Landaff; 2nd Annual New Years Eve Gala; two summer concerts; 2nd Annual Snowmobile Ride-In; 3rd Annual Great Pumpkin Contest; support of the Town's Master Plan update, including delivery and pick-up of resident surveys; inventory of residential and business property and owners in the Main Street village area; six 'Breakfast Before Business' programs, informational and networking events that address such current topics as affordable housing and Route 302 improvement plans; clean-up of the scenic overlook and along the river bank by Chevron Park; installation help for a new 'Welcome to Lisbon' sign at DCI; plans and fundraising for the redesign and landscaping of Chevron Park and Town parking area, including the creation of a scale model of planned improvements and a collaboration with Lisbon Regional School students and staff; two Façade Improvement Grants; 1st Annual Frostbite Follies; and countless examples of promotional, design, and technical assistance in support of Main Street businesses and properties.

Thank you to the taxpayers and supporters of Lisbon Main Street, Inc. for your continued support. If you would like to learn more about the program or would like to volunteer your time or ideas, please call our office, located at 6 South Main Street, at 838-2200.

Respectfully submitted,
Cathy Burke
Program Manager
Lisbon Main Street, Inc.

SUMMER RECREATION PROGRAM

Summer 2003 completed the fourth season for the Lisbon Recreation Program. We were able to offer activities for the youth (ages 6–12) of our community, 5 days a week, with hours from 7 am to 4 pm.

Recreational opportunities included field games, swimming, board games, arts & crafts, the Summer Reading Program at the Lisbon Public Library, and the use of the Lisbon Regional School facility for the gymnasium and a classroom for video and board games on inclement weather days.

Once again, through the gracious support of local businesses and individuals, we were able to offer field trips to the Littleton “Rec-Round-Up” and a “special” trip to the Whale’s Tale Water Park.

The goal of our program is to provide a supervised location where our children can meet new friends, learn, read, play ... or just “chill out”.

I am very appreciative of the efforts of Liz and “Deke”, (the super counselor), for their outstanding efforts with our “campers”.

Respectfully submitted,
Bill Doyle, Acting Director
Liz Jacko, Assistant
Derek Wilkins, Counselor

TRI-COUNTY COMMUNITY ACTION

Through the efforts of the Tri-County Community Action Program, the Lisbon citizens have received a total of \$100,997.00 in assistance between July 1, 2002 and June 30, 2003.

The following is a report of services provided in the fiscal year 2002-2003:

	Households	Dollar Amount
Fuel Assistance Program	110	\$60,372.00
Weatherization Program	3	7,813.00
State Wide Electrical Assistance Program	67	26,800.00
Security Deposit Loans	4	2,125.00
Homeless Funds (rental, energy assistance)	2	370.00
Food Pantry (796 people x 3 days of food)	295	11,940.00
Client Services Fund	5	1,177.00
Neighbor Helping Neighbor or Project Care	2	400.00
Referrals (housing, health, legal aid)	524	-

Community Contact provides these and other necessary services for the less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others countywide.

We sincerely appreciate the Town of Lisbon for its past support and look forward to our continuing partnership in providing essential services to your residents.

Very truly yours,
Daniel G. McGregor
Woodsville Community Contact Manager

WHITE MOUNTAIN MENTAL HEALTH and DEVELOPMENTAL SERVICES Director's Report – 2003

Each year the writing of this report provides an opportunity to reflect on the year's challenges and accomplishments. This year, my 10th as Director, I would like to reflect on the changes in mental health and developmental services during the past decade.

1993

- All clients, including children and elders, were required to come into the office for appointments, and missed appointments were common.
- Medications were difficult to regulate, had many side effects and were often not effective. Medications for serious mental illness were generally very sedating and management of severe symptoms was often difficult.
- Many people with developmental disabilities were put on "behavior plans" to manage the aggressive or inappropriate behavior.
- Our most mentally ill adults attended a "day program" in our building; almost none were viewed as being capable of holding a job.
- All of our developmental services were provided in our building in a "sheltered workshop". Recreation outside the building involved several clients going together in a van. "Real" jobs were rare.
- The concept of outpatient mental health short-term therapy was new and regarded as a poor substitute for longer-term treatment.
- Most mental health clients were insured, and most insurance covered an unlimited number of visits.

2003

- Most children, elders and seriously ill adults needing mental health treatment are seen at home, school or in their community. Multiple services assist people where they live.
- A new generation of medications, combined with new understanding of brain chemistry has provided effective treatment for many forms of mental illness. "Self management" and "recovery" are now realistic goals.
- We no longer utilize "behavior plans" for people with developmental disabilities. Instead, we view behavior as communication and we try hard to respond to the needs expressed.
- Mentally ill adults receive support to live and work in the community. "Clean and Green Enterprises" is an active client-run business.
- People with developmental disabilities are working in a variety of jobs and are reliable and loyal employees. Some people with disabilities have their own businesses. Our staff work to connect people with disabilities to their community instead of "sheltering" them.
- Our mental health clinicians are trained to provide short-term therapy, which research has shown to be as effective as longer-term treatment.

- A high percentage of our mental health clients are uninsured due to the high cost of health insurance, and all insurance companies limit the number of visits they will cover. We continue to be the “safety net” for these people.

It is clear that much has changed in the past decade. Some changes, like the skyrocketing cost of health insurance, are cause for concern. Other changes, like the availability of in-home supports, improved medications and community integration of people with disabilities, are cause for celebration. In both cases, we need the support of our towns to assure that we continue to move forward in the next decade.

During 2003, 78 uninsured and under-insured people in the Town of Lisbon received 1215 hours of service. Town contributions allow us to continue to offer discounted services. Thank you for the past decade of support.

Respectfully submitted,
Jane C. MacKay, Area Director

COTTAGE HOSPITAL

Dear Members of the Board:

It has been another very exciting year at Cottage Hospital. Over the past year we have seen growth in many areas of the hospital, including our Obstetrics department, and we welcomed three new providers to the area.

In general, the year was something of a turn-around year as the full impact of Critical Access revenues was felt as well as slight volume increases. We were incredibly fortunate to achieve Critical Access designation, which has turned the hospital's position to a positive bottom line for the second year in a row for 2002-2003.

At Cottage Hospital we are all very proud of the personal care that we are able to give to our patients. Time and time again, we hear about the outstanding care that patients and family members have received while with us.

We know our communities are supportive of our institution, and we are extremely grateful for the financial support that our area towns have provided over the years. Although funds are always needed and welcomed at Cottage Hospital, we know there are many worthy organizations also asking for money this year. Therefore, the Cottage Hospital Board of Trustees has decided NOT to ask the Town of Lisbon for financial support for the tenth consecutive year.

We thank you for your continued support and pledge to continue to do our best to provide you with the best healthcare possible.

Best wishes for a healthy new year.

Sincerely,
Reginald J. Lavoie
Administrator

ROSS AMBULANCE SERVICE

Thank you for giving us the opportunity to serve the Town of Lisbon in 2003. Ross Ambulance Service responded to 1324 calls for service in 2003. Calls to Lisbon represent about 13% of this total at 172. Of the 172 calls for service 100 resulted in transports to either Cottage or Littleton Regional Hospital.

In addition to responding for people who require transport to the hospital we standby for firefighters at major fires and assist people in their home when called. We also provide members of the community with CPR training. We are a ride site for E.M.T. students at all levels. We also provide internship and job shadow opportunities for the allied health program and the Hugh J. Gallen Vocational Center.

Providing educational opportunities to new and future E.M.T.s is very important to us for many reasons. For an E.M.T. to respond with a Ross Ambulance he or she must be knowledgeable, skilled and experienced. The knowledge and skills can be learned in a classroom; however, the experience to use them well is best gained from experienced providers.

One of the best ways for experienced providers to stay current in a constantly changing field is to teach. Reviewing the step by step process of skills learned many years ago coupled with discussing the latest study, procedure or product make the E.M.T.s that work here some of the very best in the area.

Our average response time in 2003 remained about the same as 2002 at just under 90 seconds. Most daytime responses are under 1 minute and most night time responses are 2 to 3 minutes. Response time is the time it takes for an ambulance to start driving to a call for service after the crew has been notified of the call.

We completed the purchase of a 2nd N.E.V. ambulance on a 2003 Chevrolet chassis. We also completed replacing our old defibrillators with Zoll M series defibrillators/monitors that contain some of the most advanced technology on the market today.

And, finally in 2003, we moved to become HIPPA compliant. HIPPA is the Health Insurance Portability and Privacy Act. In order to meet the requirements of this act, we secured our record keeping and designed a system to notify every patient of our privacy policy. There were also requirements that involved the electronic transmission of data that we needed to comply with. That said the only impact this act will have on the patients we transport is the crews will hand you a copy of our privacy policy and request you sign a form stating that you received it.

Once again we would like to thank you for choosing Ross Ambulance Service as your ambulance provider in 2003. We wish to continue as the ambulance provider for the Town of Lisbon in 2004 and for this service we request \$8,620.00.

Respectfully Submitted,
Adam W. Smith, Manager

NORTH COUNTRY HOME HEALTH AGENCY, INC.

2003 – Annual Report of Services

Home care is critical to serving the growing health care need of this country. North Country Home Health and Hospice Agency makes it possible for hundreds of people a year to continue their lives at home. Recognizing that clients and their families have special requests and routines, we coordinate all aspects of our clients' care with a keen respect for individual needs. In working with families we discover what is important to the client - their independence, their ability to determine their own future, their right to say, "thanks, but no thanks." It is in the respect of our clients' values and expectations that have earned us a reputation for providing exceptional health care services.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Home Health and Hospice continues its 32-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Home Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

Explanation of Services:

Skilled Services – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

Supportive Care Services – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

Hospice Care – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Lisbon in FY2003 include:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	788
Physical/Occupational/Speech Therapy	177
Medical Social Service	30
Home Health Aid/Homemaker/Companion	1825
Total	2820

Respectfully submitted,
Gail Jurasek, Executive Director

HOSPICE OF THE LITTLETON AREA

Annual Report 2003

In this, our 14th year of town funding, Hospice of the Littleton Area provided services to a total of **209** patients and family members. Our service area includes the towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Dalton, Easton, Franconia, Haverhill, Landaff, Lincoln, Lisbon, Lyman, Monroe, Sugar Hill, Whitefield, Woodstock and Woodsville.

The director, volunteer coordinator and hospice volunteers provided special care to **89** individuals and their families coping with the advanced and final stages of illness. These services took place in patient's homes, at Littleton Regional Hospital, or in nursing homes. Additionally, our bereavement care program supported a total of **120** grieving clients through mailings, phone contact, one-on-one counseling sessions and bi-monthly grief support group meetings at both the Littleton Community House and the Haverhill Senior Center.

Hospice of the Littleton Area continues its partnership with two area programs. HLA provides volunteer and bereavement services to the North Country Home Health & Hospice Agency's Medicare Hospice Program and offers supportive care to patients and family members in the hospice room of the Littleton Regional Hospital. In all our efforts this year, the Hospice of the Littleton Area staff and volunteers gave over **5,130 volunteer hours** in services.

Our Volunteer Coordinator conducted the annual six-week (18 hour) Hospice Volunteer Training Program. Those attending included individuals interested in becoming volunteers or increasing their awareness of hospice care. Eleven (11) people completed our 2003 Spring Training Program. Since 1983 we have trained 277 people and currently have 72 active volunteers available to support area residents.

Hospice of the Littleton Area conducts outreach services through public information seminars and meetings with civic organizations and schools. It also offers a lending library (in the hospice office) with resources (books/videos) for patients, family members, primary care givers and hospice volunteers.

There is ***no charge*** to patients or families for the services of Hospice of the Littleton Area, which was founded in 1983. This service is made possible only through the generous support provided by the towns that we serve. Without financial help from the towns, we would not be able to provide supportive care to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide special care to residents of area communities.

Respectfully submitted,
Michael A. Neil
Executive Director

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

Annual Report 2003

Grafton County Senior Citizens Council, Inc. is a private non-profit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 97 older residents of Lisbon were served by one or more of the Council's programs offered through the Littleton Area Senior Center:

- Older adults from Lisbon enjoyed 815 balanced meals in the company of friends in the Littleton center's dining room.
- They received 5,317 hot, nourishing meals delivered to their homes by caring volunteers.
- Lisbon residents were transported to health care providers or other community resources on 422 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 84 visits by a trained social worker or contacts with ServiceLink.
- Lisbon's citizens also volunteered to put their talents and skills to work for a better community through 1,137 hours of volunteer service.

The cost to provide Council services for Lisbon residents in 2003 was \$45,069.25.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars, which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Lisbon's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

NORTH COUNTRY YMCA, INC.

Greetings from your North Country YMCA! On behalf of the Board of Directors, I wish to thank the Town of Lisbon for its continued support over the years, and for allowing us the opportunity to submit this annual report.

Since the early sixties, the North Country YMCA (NCYMCA) has reached thousands of families throughout northern NH and VT by offering and supporting programs through schools and in communities delivering an outreach YMCA. The year 2003 completed our fourth chartered year as an 'alternative facility YMCA' - a 'Y without walls' - as a necessity in rural areas of the country with the collaboration between the towns, schools & community associations through grant applications, programs, and initiatives. Following are highlights of the North Country YMCA's involvement within the town of Lisbon and the fulfillment of our mission in providing programs that build 'Strong Kids, Strong Families, and Strong Communities'!

Programs: Lisbon Elementary Enrichment Program (LEEP), Lisbon Regional School, coordination of Tuesday Gymnastics program (Evergreen Gymnastics) and Friday Swim (Four Seasons Pool) for children grades K - 5; Soccer and Field Hockey Specialty Summer Camp Weeks; Adult Health & Fitness Classes; Y's Way to Strengthening for Active Older Adults and Yoga Classes (both held at the Cottage Hospital); Adult Aquatic Programs; Walking Club; High School Programs: Junior Business Management Institute, Youth & Government, Older Girls' Conference, Leadership Training Institute; and Thriving Through Middle School Conference, Community Education Series, last Wednesday of month in collaboration with Cottage Hospital.

Events: November Clothing Drive (11/1), Hoop Shoot (12/6), Gilbert R. Rhoades Memorial Track Meet (5/10), Lilac 5K Fun Run/Walk (5/24), Walkamerica (4/27), Benefit Golf Tournament - LVCC (8/17)

Committee Representation & Advocacy: (all within the Town of Lisbon) Senior Citizens Advisory Committees, Community Profile, School to Work, Rails to Trails, Community Action Team, Lilac Festival, Main Street, North Country Council, and Chamber of Commerce.

We look forward to our continued relationship with the Town of Lisbon and providing opportunities to 'build strong kids, strong families, strong communities'. Please don't hesitate to contact us at 747-3508, fax at 747-2408, drappa@valley.net or by accessing our web page with complete program information at: www.northcountrysymca.org

Again, thank you, on behalf of the North Country YMCA Inc. Board of Directors and our participants, I remain,

Sincerely,
Dianne L. Rappa
NCYMCA Executive Director

2003 REPORT TO THE PEOPLE OF DISTRICT ONE

By Ray Burton, Executive Councilor

It is a pleasure to report to you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249,000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire, or order online at www.gencourt.state.nh.us/visitorcenter. The entire directory is available at <http://www.state.nh.us/government/agencies.html>.

The 2003-04 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at www.nhcounties.org.

Also available at no cost from the Secretary of State Office at 271-3242 or at elections@sos.state.nh.us. Or mail at the Secretary of State, State House Room 204, Concord, NH 03301 are the following publications:

The NH Election Procedural Manual for 2004-2005

The NH Election Laws for 2004-2005

The NH Political Calendar for 2002-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or ray.burton4@gte.net.

As long as I'm around as one of your elected officials, never feel you are alone in your hour of need. Contact me anytime!

NORTH COUNTRY COUNCIL ANNUAL REPORT 2003

It has been another busy year at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of these major projects are as follows:

Transportation:

- Completed over 200 traffic counts during the spring, summer and early fall.
- Completed the TIP process and sent a report to NHDOT with our region's priorities.
- Coordinated the Transportation Enhancement process including a work session with the committee, project review based on set criteria, presentations by applicants, and a final review and prioritization and final report to NHDOT.
- Began the updating of the regional transportation plan.
- Coordinated meetings with NHDOT on process of the Ten Year Plan.
- Attendance and participation at the GACIT meetings throughout the North Country.
- Assisted Community Planner with the update of two master plans' Transportation Sections.
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee.

Economic Development:

- Successfully received \$1.5 million from EDA for the Mount Washington Valley Technology Village.
- Coordinated the North Country District Economic Development Committee.
- Successfully completed a \$2.6 million EDA application for the Dartmouth Regional Technology Village in Lebanon; currently hiring an engineer for the project.
- The CEDS Committee also undertook a major re-write of the CEDS document and held seven public meetings in order to educate the public about EDA and to gather input to economic issues in the region.
- Wrote 34 grants, for a total of \$7,020,505 for the region in order to assist local communities. Of these grant applications \$4,567,830 have been funded and \$1,469,000 is still pending.
- Applied for funding to assist with a telecommunications feasibility study, one of the major issues raised at the public advisory meetings in the spring.

Community/Regional Planning:

- Provided technical assistance to 20 towns throughout the region.
- Participated in the update of 7 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the Office of State Planning.
- Provided assistance to three (3) towns for the creation of Hazard Mitigation Plans.

Environmental Planning:

- Provided technical assistance to over 25 communities in the area of solid waste and hazardous waste management.

- Coordinated the Household Hazardous Waste Management collections for 23 communities.
- Conducted solid waste and transfer station audits for 2 community transfer stations.
- Conducted an ongoing fluorescent light collection program.
- Conducted 2 electronic equipment collections.
- Provided technical assistance in the National Flood Insurance Program throughout the region.

Many of these programs will continue into the year 2004. Major programs for the year 2004 will be completion of our Regional Transportation Plan, the development of a feasibility study for a Regional Hazardous Waste collection site and the continued assistance to all of our communities in grant writing, community planning and other community planning needs.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Sincerely,
Michael J. King
Executive Director

UNH COOPERATIVE EXTENSION

Grafton County Office

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Funded through the federal, state and county governments, and competitive grants, educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council.

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on-site visits, seminars and conferences, and up-to-date web sites. Our staff is able to respond quickly with needed information via electronic mail, keeps up-to-date on the latest research and information, and works collaboratively with many agencies and organizations.

A professional staff of seven educators works out of the Extension Office located in the Grafton County Courthouse in North Haverhill. Two additional staff members work in Plymouth and Littleton to provide educational programs for limited-resource families. Additional support is provided through trained volunteers who assist with Extension programs and increase our outreach capabilities.

EDUCATIONAL PROGRAMS IN GRAFTON COUNTY, FY03:

- To strengthen NH's Communities: Community Profiles; Community Conservation Assistance Program; Preserving Rural Character through Agriculture; Urban and Community Forestry; Community Youth Development; and Volunteer Training.
- To strengthen NH's Family and Youth: After-School Programs; Family Resource Management; 4-H Youth Development; Family Lifeskills Program; 4-H Camps; Nutrition and Food Safety Education; Parenting Education; Cradle Crier/Toddler Tale Newsletter; and Volunteer Leader Training Programs.
- To sustain NH's Natural Resources: Dairy Management; Agroecology; Forest Industry Assistance; Forest Resources Stewardship Program; Fruit Production and Management; GIS Training; Lakes Lay Monitoring Program; Integrated Pest Management; Ornamental Horticulture; Plant Health Diagnostic Laboratory; Vegetable Crop Production; Wildlife Habitat Program; Water Quality/Nutrient management Programs and Agricultural Business Management.

Extension Staff: Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4-H Youth Development; Michal Lunak, Dairy; Deborah Maes, Family Development; Northam Parr, Forestry & Wildlife Resources; Robin Peters, Nutrition Connections; Jacqueline Poulton, LEAP Program, and Jean Conklin,

Agricultural Resources. Educators are supported by Donna Mitton, Kristina Vaughan and Sharon Youngman.

Extension Advisory Council: Mike Dannehey of Woodsville; Shelia Fabrizio of North Haverhill; James Kinder of Haverhill; David Keith of North Haverhill; Shaun Lagueux of Bristol; Jane O'Donnell of Littleton; Cindy Putnam of Piermont; Debby Robie of Bath; Carol Ronci of Franconia, Denis Ward of Monroe. Teen Members include: Tosona Melanson of Dorchester; Molly Roy of Bath and Justine Morris of Haverhill.

Extension Office Hours are Monday through Friday from 8 AM to 4 PM.

Phone:	603-787-6944	Fax:	603-787-2009
Email:	ce.grafton@unh.edu		
Mailing Address:	3785 DCH, Box 8, North Haverhill, NH 03774-4936		
Web Site:	http://ceinfo.unh.edu		

Extension programs and policies are nondiscriminatory with regard to age, color, handicap, national origin, race, religion, sex, sexual orientation and veterans's status.

Respectfully submitted,
Northam D Parr
County Office Administrator

**BIRTHS REGISTERED
IN THE TOWN OF LISBON
For the Year Ending December 31, 2003**

Date & Place Of Birth	Name Of Child	Name Of Father & Name of Mother
March 28, 2003 Littleton, NH	Peyton Dana Clark	Owen Clark Laura Clark
April 24, 2003 Littleton, NH	Nechama Meira Dodge	Bernard Dodge Rebecca Dodge
June 2, 2003 Littleton, NH	Camden Anthony Burt	Chad Burt Amy Burt
July 18, 2003 Littleton, NH	Devin Catterall	Gerald Catterall Christina Catterall
August 24, 2003 Lebanon, NH	Olivia Marie Mardin	Jared Mardin Kris Mardin
October 4, 2003 Littleton, NH	Aydin William Tompert	Steven Tompert Malinda Tompert
October 28, 2003 Littleton, NH	Aliya Jasmine Therrien	Henry Therrien Jessica Therrien
November 9, 2003 Littleton, NH	Hudson Jacob Derosa	Kenneth Derosa Kerri Derosa
December 26, 2003 Littleton, NH	Jeffrey Patrick Young	Jeffrey Young Traci Young
December 28, 2003 Littleton, NH	Hannah Maria Hodgdon	Jody Hodgdon Crystal Hodgdon

**MARRIAGES REGISTERED
IN THE TOWN OF LISBON
For the Year Ending December 31, 2003**

Date of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
March 14, 2003	Anthony J. Kretowicz Esther E. Domina	Lisbon, NH Lisbon, NH
March 22, 2003	Scott A. Robbins Bonita G. Mitton	Woodsville, NH Lisbon, NH
July 12, 2003	Steven W. Tompert Malinda L. Sibley	Lisbon, NH Lisbon, NH
July 26, 2003	Kevin M. Defosse Rebekah J. Pennypacker	Lisbon, NH Littleton, NH
August 15, 2003	Jeffrey P. Young Traci-Lee Schwartz	Lisbon, NH Lisbon, NH
September 27, 2003	Christopher R. Hicks Amy M. Fulford	Lisbon, NH Lisbon, NH
October 4, 2003	Gerald P. Houston Karla O. Speetjens	Lisbon, NH Lisbon, NH
October 11, 2003	Christopher A. Rangel Kotie R. Fenoff	San Antonio, TX Lisbon, NH
December 20, 2003	Tucker W. Clark Theresa M. Locke	Lisbon, NH Lisbon, NH
December 21, 2003	James M. Houston Brenda C. Fairbrother	Lisbon, NH Lisbon, NH
December 25, 2003	Michael C. Matthew Tanya M. Tinder	Lisbon, NH Lisbon, NH
December 31, 2003	Anthony R. Trevena Stacey A. Broombaugh	Lisbon, NH Lisbon, NH

**DEATHS REGISTERED
IN THE TOWN OF LISBON
For the Year Ending December 31, 2003**

Date & Place Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
Mar. 12, 2003 Lisbon, NH	Ruth T. Marshall	Hary Taylor	Jennie Barrows
Mar. 21, 2003 Lebanon, NH	Paul C. Boy	Samuel Boy	Eula Hatch
May 4, 2003 Woodsville, NH	Frank G. Clark	Frank Clark	Beatrice Forster
May 12, 2003 Lisbon, NH	Conceicao F. Pinto	Joao Desousa	Maria Gomes
May 29, 2003 Lisbon, NH	Jan R. Woolson	Harold Miller	Mary Cain
June 19, 2003 Lebanon, NH	Pearl F. McBurney	Fred Santy	Blanche Byron
June 26, 2003 Woodsville, NH	Norman L. Gallant	John Gallant	Marion Liberty
July 3, 2003 Lancaster, NH	Leona Corey	Unknown	Unknown
July 26, 2003 Littleton, NH	Kenneth W. Heathe	Claude Heathe	Ruth Frazier
Aug. 12, 2003 Franconia, NH	Rodney J. Tardiff	Davila Tardiff	Florence Sharmon
Aug. 21, 2003 Franconia, NH	Louise Gunnip	Irving Chase	Dorothy Wetherbee
Sept. 6, 2003 Lebanon, NH	Marion F. Callender	Harry Gould	Florence Craig
Sept. 20, 2003 Franconia, NH	Myron Rasicot	Adlaw Rasicot	Susie Aldrich
Oct. 6, 2003 Littleton, NH	Harriet A. Mudgett	William Thompson	Agnes Martin
Oct. 27, 2003 Lisbon, NH	Gary Parent	Fred Parent	Mary Chase
Dec. 18, 2003 Littleton, NH	Edson M. Bailey	Marshall Bailey	Annie Whipple

NOTES

For Emergency

CALL 911

LISBON TOWN DIRECTORY

Government - Telephone Numbers

Selectmen's Office	838-6376
Town Clerk/Tax Collector's Office	838-2862
Police Department (Business Phone Only)	838-6712
Recycling Center	838-5131
Highway Department	838-2254
Wastewater/Water Department	838-6027
Building Inspector	838-6377
Elementary School/High School	838-6672 and 838-5506
Library	838-6615
Fire Department (Business Phone Only)	838-2211
Website	lisbonnh.org

Government - Business Hours

Selectmen's Office	
Monday, Tuesday, Thursday, Friday	8:30 am to 12:00 pm 1:00 pm to 4:30 pm
Town Clerk/Tax Collector's Office	
Monday through Friday	9:00 am to 4:30 pm
Recycling Center	
Wednesdays	1:00 pm to 5:00 pm
Saturdays	8:00 am to 3:00 pm
Sundays	8:00 am to 12:00 pm
Library	
Mondays	11:00 am to 5:00 pm
Tuesdays and Thursdays	2:00 pm to 6:00 pm
Wednesdays	11:00 am to 8:00 pm
Fridays	11:00 am to 8:00 pm

For Emergency

CALL 911
